Background

Launched at COP 22 in November 2016, the NDC Partnership is a global coalition of countries and institutions working together to support countries to accelerate NDC implementation and climate action, and ultimately achieve the goals of the Paris Agreement. The Partnership does this by facilitating access to technical and financial support at the country level, and enabling access to global knowledge and learning, drawing on country implementation experiences on the ground. Under its knowledge and learning pillar, the NDC Partnership has identified gender-responsive NDC planning and implementation as a priority area in the coming years. Building on the strengths of its members, the NDC Partnership and institutional partners with gender expertise and experience, particularly UNFCCC, UNDP and WRI, are working together to support countries to enhance gender-responsiveness in NDC plans and climate action.

Currently, there is a large volume of resources and tools on gender and climate. Moreover, across this wide variety of gender and climate tools and guidelines, covering both broad and specific climate change topics, it is not always clear to country level implementers how these tools relate to different climate-related topics or entry points. The UNFCCC, UNDP and WRI have compiled an extensive array of these resources, with UNFCCC having mapped 120 gender and climate documents serving different needs and users on its website (UNFCCC’s mapping). However, countries continue to request guidance on integrating gender into NDCs, climate mitigation and adaptation work and thus it appears that either the resources themselves, or the way in which they are organized or made available to countries, are not meeting the needs of countries.

The NDC Partnership would like to better understand the challenges that countries have in identifying, accessing and making use of gender-related resources so that knowledge dissemination platforms (including the NDC Partnership Knowledge Portal) may be better designed to facilitate country access, uptake and application of existing resources into NDC processes resulting in implementation of gender-responsive climate actions.

In formulating activities for this work stream, the Support Unit of the NDC Partnership would like to better understand whether and how countries are using these tools and if not, then why; and based on

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these findings, outline how the existing set of knowledge resources on gender and climate change could be connected to key stages of the NDC process, catalogued, curated or revamped to enhance country use; and identify additional Partnership actions to support country uptake of these resources towards enhanced NDC achievement, gender equity and sustainable development.

The Support Unit is seeking a consultant to undertake a combination of desk research and interviews with 6-10 member countries and 3-5 implementing partners to draft an analysis of these challenges and develop recommendations on strategic ways forward for the Partnership.

**Objective**

The purpose of the scoping assessment is to develop a roadmap by which the NDC Partnership may improve the accessibility and uptake of gender and climate resources by NDCP member countries and implementing partners.

**Scope of Work**

The scoping assessment will focus on:

1. **Understanding if, how, when, by whom, and why gender-NDC resources are being used and applied (or not).** This will be drawn from key informant interviews to include:
   
   - i. NDC focal points and relevant ministries in each country (three ministry representatives, or their designated representatives, from the target countries (eg, ministry of environment, ministry of planning, ministry of gender)
   - ii. Gender advisors with UNFCCC and UNDP, and others identified by these people
   - iii. Key informants within implementing partner organizations within each of the target countries
   - iv. Other key informants to be identified by the NDC Partnership

   a) Where findings show that countries are not utilizing these resources\(^2\), the assessment will identify the main reasons and suggest possible ways to address bottlenecks.

   b) Where findings show that countries are using these resources, the assessment will examine how the tools have been used (eg, in a sampling of countries) and to what end, highlighting any country successes in a case study reflecting successful access and application of gender and climate related materials to design climate initiatives to be responsive to gender issues. The assessment will also recommend how organizations could support country uptake and optimize use of gender resources in NDC planning and implementation. The assessment will start with the existing resources mapped under the UNFCCC website and those of NDC Partnership (institutional) partners.

2. **Proposing a framework for streamlining, cataloguing and reorganizing materials on a public facing platform for ease of access and use in line with NDC objectives for increasing the gender-responsiveness of initiatives implemented by NDC member countries and implementing partners.**

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\(^2\) Low usage, for example, could be due to poor accessibility, language barriers, tools not sufficiently user-friendly, lack of capacity or human resources to absorb and use the tools, low awareness about these tools, or inadequate interest or political support for gender mainstreaming.
This includes identifying how existing tools relate to different topics or entry points for mainstreaming gender into climate work, from the perspective of a country implementing NDC and climate work.

The main deliverables of the consultancy are the following:

- A scoping assessment report (approximately 10-15 pages) which includes:
  - Key findings on whether member countries are using these gender-climate resources, and if they are, identifying which resources/tools have been (most) used, by whom, at what stage, why, and how they were applied. If they are not being used, then understanding why the tools have not been used, bottlenecks and the challenges faced by countries in identifying, accessing and using gender and climate resources. Any unmet resource needs (i.e. no resource exists to fill a knowledge/skill need) should also be identified.
  - A brief case study reflecting successful access and application of gender and climate related materials by a member country or implementing partner to design climate initiatives to be responsive to gender issues.
  - Based on the above findings, a proposal on how to streamline, catalogue and manage gender-climate knowledge resources on the UNFCCC website and NDC Partnership Knowledge Portal, to enhance country access and increase uptake of these resources; in this context, identification of key entry points for using targeted gender-climate tools and guidelines.
  - Based on the findings in the first bullet point, recommendations on strategic Partnership actions to support country uptake of these resources to promote gender-responsive NDC planning and implementation. (This could include, for example, collaboration on in-country work, high level advocacy or convening on gender and the NDC planning and implementation, facilitating country capacity building on gender-NDC work, or documenting useful country experiences on gender-responsive NDCs processes for shared learning.)

- An outline for a strategic convening to support gender-responsive NDC planning and implementation, to include potential pairings with related conferences, key participants and a draft agenda.

**Deliverables and Timeline:**

The consultant will provide the deliverables according to the following timeline:

- Assessment plan (draft list of interviewees (member countries, implementing partners, interview guide, draft introduction, proposed schedule) by 22 June 2018
- Skype consultations with identified interviewees during the month of June and first half of July
- First draft of the scoping assessment and draft outline of a potential case study by mid-July
- Final draft of the scoping assessment and a convening proposal by the August 17

**Qualifications:**

- Master’s degree in environmental science, gender studies or a related field
- Minimum 5 years of relevant work experience in climate change, gender analysis, planning and mainstreaming, gender-responsive program/policy design or implementation.
- Excellent qualitative and quantitative research and analytical skills.
• Excellent writing, editing and oral communication skills.
• Strong interpersonal skills and the ability to work and communicate with teams from different countries.
• Experience working in international research partnerships, particularly in developing countries, desirable.
• Demonstrated capacity to work well under pressure and successfully manage multiple deadlines and competing demands.

The duration of the consultancy is approximately 45 days. Compensation is commensurate with experience. To apply, please send your CV to Lisa Bow, Head of Knowledge Services (lisa.bow@ndcpartnership.org). Applications will be reviewed as received, and only qualified candidates will be contacted for an interview.