



# Becoming A Member of the NDC Partnership

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## INTRODUCTION

The NDC Partnership is open to countries, international institutions, and civil society organizations that are committed to ambitious implementation of Nationally Determined Contributions (NDCs) under the Paris Agreement and the 2030 Sustainable Development Goals.

The NDC Partnership has over 180 members, including developed and developing countries in all regions of the world, as well as major international institutions and non-state actors. Membership is voluntary, and by joining the NDC Partnership members gain access to a global network of knowledge and resources to support their work in climate action. The Partnership’s uniquely flexible platform provides members with the opportunity to achieve greater synergies and identify options for stronger, more ambitious climate action through collaboration, shared learning, support coordination, and the alignment of national and subnational initiatives.

## CONTACT THE PARTNERSHIP

The NDC Partnership is eager to engage with governments and institutions around the world to advance global climate goals. To submit materials for membership, please contact [supportunit@ndcpartnership.org](mailto:supportunit@ndcpartnership.org).

For further questions regarding the NDC Partnership or membership, please contact Tori Okner, Head of Outreach and Governance, at [tori.okner@ndcpartnership.org](mailto:tori.okner@ndcpartnership.org).

## COUNTRY MEMBERS

The NDC Partnership welcomes all countries that are committed to ambitious NDC implementation and long- term, climate-resilient, low-emission development to become members. Country members are expected to support the Partnership by engaging senior officials as Focal Points, sharing information on existing in-country initiatives and coordination efforts, and contributing to the development of aligned and tailored NDC implementation and enhancement processes.

### SUBMIT A LETTER OF INTEREST

To become a member, countries must submit a brief letter of interest addressed to the NDC Partnership and its Co-Chairs:

- **H.E. Carlos Manuel Rodríguez**, Minister of Environment and Energy of the Republic of Costa Rica
- **H.E. Sigrid Kaag**, Minister for Foreign Trade and Development Cooperation of the Kingdom of the Netherlands

The letter should express support for the [Partnership's Guiding Principles<sup>1</sup>](#) and a desire to become a member. The letter should be signed by the Ministers of both the Climate or Environment Ministry as well as the Finance or Planning Ministry.

To facilitate communication, the letter should also officially assign two senior officials as Focal Points for the Partnership, one from the Climate or Environment Ministry and one from the Finance or Planning Ministry. Focal Points serve as the primary points of contact between the government and the NDC Partnership, through its Support Unit.

The letter should be sent to [supportunit@ndcpartnership.org](mailto:supportunit@ndcpartnership.org).

### MEMBERSHIP REVIEW TIMELINE

Materials are reviewed by the Support Unit and approved by the NDC Partnership's Co-Chairs. The initial process will take two to three weeks to allow the Co-Chairs adequate time for review.

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<sup>1</sup> See Annex 1

## INSTITUTIONAL MEMBERS

The NDC Partnership welcomes all international institutions and multilateral banks that are committed to ambitious NDC implementation to become members. Organizations that drive the development and delivery of large-scale global or national initiatives to provide in-country support, and/or provide infrastructure financing are encouraged to submit a letter of interest for institutional membership. Institutional members are expected to contribute technical expertise and implementation capacity, share information about support initiatives and country programs, and demonstrate early engagement in pipeline and project development.

The Partnership welcomes multilateral banks and institutions that<sup>2</sup>:

- Exist as an independent entity or are managed as an independent financing facility;
- Have a board or governing body that is comprised solely of governments;
- Governments hold ongoing responsibility for its funding and/or capitalization; and
- Are chartered or mandated to deliver services to governments in the areas of development or climate and seeks to advance a program of work in alignment with the NDC Partnership.

## SUBMIT A LETTER OF INTEREST

To become a member, institutions must submit a brief letter of interest to the NDC Partnership and its Co- Chairs:

- **H.E. Carlos Manuel Rodríguez**, Minister of Environment and Energy of the Republic of Costa Rica
- **H.E. Sigrid Kaag**, Minister for Foreign Trade and Development Cooperation of the Kingdom of the Netherlands

The letter should express support for the [Partnership's Guiding Principles](#)<sup>3</sup> and a desire to become a member. The letter should be signed by a senior representative who is empowered to commit the institution to membership.

To facilitate communication, the letter should officially assign one Focal Point for the Partnership going forward and can also indicate an additional working level point of contact if needed.

The letter should be sent to [supportunit@ndcpartnership.org](mailto:supportunit@ndcpartnership.org).

## MEMBERSHIP REVIEW TIMELINE

Materials are reviewed by the Support Unit and approved by the NDC Partnership's Co-Chairs. The initial process will take two to three weeks to allow the Co-Chairs adequate time for review.

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<sup>2</sup> Non-profit seeking enterprises that are recognized as an Intergovernmental Organization by the UNFCCC, that approach the Partnership to inquire about membership, will be considered for Institutional Membership.

<sup>3</sup> See Annex 1

## ASSOCIATE MEMBERS

The Partnership welcomes membership for all non-state actors that:

- Do not engage in profit-seeking enterprise;
- Exist as independently registered legal entities;
- Have a minimum of 10 permanent staff;
- Have a mission to pursue climate action and support a broader transition towards sustainable development as defined by either an explicit mission statement or with active climate and sustainable development programming; and
- Currently support at least three NDC Partnership country members in climate action and development activities, demonstrating the capacity to support the membership regionally and globally.

Associate members will have access to all knowledge products and tools shared within the NDC Partnership and opportunities to contribute to their development and review, receive regular updates about NDC Partnership activities and opportunities to engage in global, regional, and country-level activities. Associate members will also receive access to information on needs and requests emerging from country partners for assistance. Associate members are expected to share information and experiences with the wider Partnership and coordinate with new and ongoing engagement processes wherever possible.

### SUBMIT A LETTER OF INTEREST

To become a member, non-state actors must submit a brief letter of interest to the NDC Partnership Co-Chairs:

- **H.E. Carlos Manuel Rodríguez**, Minister of Environment and Energy of the Republic of Costa Rica
- **H.E. Sigrid Kaag**, Minister for Foreign Trade and Development Cooperation of the Kingdom of the Netherlands

The letter should:

- Confirm the organization does not engage in profit-seeking enterprise;
- Confirm the organization's legal status and number of permanent staff meet the stated criteria;
- Share the organization's mission or relevant programming;
- Reference the country members of the NDC Partnership in which the organization is currently active; including a brief description of country programming;
- Name the country members that support the application,
- Express support for the [Partnership's Guiding Principles](#)<sup>4</sup>; and
- Express how the organization hopes to contribute to the work of the Partnership.

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<sup>4</sup> See Annex 1

Potential associate members are also requested to forward a statement of support for their membership from two current NDC Partnership country members.

To facilitate communication, associate members are requested to nominate a Focal Point for their organization who can serve as the primary senior contact point of engagement with the NDC Partnership.

The letters should be sent to [supportunit@ndcpartnership.org](mailto:supportunit@ndcpartnership.org).

## **MEMBERSHIP REVIEW TIMELINE**

Materials are reviewed by the NDC Partnership's Steering Committee for annual terms that are renewed each calendar year. The renewal process will take place during the month of January each year, regardless of the original membership date.

The initial process will take two to three weeks to allow the Steering Committee adequate time for review.

## ANNEX 1: GUIDING PRINCIPLES

The NDC Partnership and its members commit to upholding the following ten guiding principles in all of their work:

- 1. Support country-driven processes**  
Ensure that support provided at global and national levels aligns with and responds to developing countries' priorities and requirements.
- 2. Promote long-term climate action**  
Encourage national actions that align with the goals of the Paris Agreement and assist in developing mid-century long-term strategies.
- 3. Enhance efficiency and responsiveness**  
Improve the efficiency of new and existing initiatives, minimizing duplication and maximizing synergies with other partnerships and networks.
- 4. Build in-country capacity**  
Provide opportunities for enhancing and strengthening institutional and endogenous capacity in developing countries.
- 5. Improve coordination**  
Enhance coordination of NDC-related activities at global and country level, including in collaboration with existing coordination mechanisms.
- 6. Enhance integration into national planning**  
Support the integration of NDC implementation into national planning and decision-making processes.
- 7. Advance adaptation and mitigation**  
Advance the adaptation and mitigation objectives of developing countries and the synergies between these objectives.
- 8. Align development and climate change**  
Ensure climate change and sustainable development agendas support each other, including in finance agendas.
- 9. Support multi-stakeholder engagement**  
Promote engagement from multiple stakeholders across ministries, institutions, and non-state actors.
- 10. Promote gender equality**  
Promote gender equality and considerations in all aspects of the Partnership's work and activities.