

## **Terms of Reference: Honduras NDC Partnership**

### **Facilitator**

July 2021

## **BACKGROUND**

The NDC Partnership is a coalition of countries and international institutions working together to ensure countries receive the technical and financial support they need to achieve ambitious climate and sustainable development targets as fast and effectively as possible. The Partnership works with its members to: 1) create and disseminate insightful knowledge products; 2) facilitate technical assistance and capacity building; and 3) facilitate enhanced financial support for NDC implementation.

## **PURPOSE**

The NDC Partnership works through country-driven approaches. The Support Unit (SU) facilitates the interaction between partners and countries requesting support.

The facilitator will support the government of Honduras, through ClimaPlus and the Natural Resource and Environment Secretariat (MiAmbiente), in the process of reviewing, updating, and coordinating the implementation of the existing Partnership Plan (Hoja de Ruta) to meet the goals of the more ambitious NDC, promoting of the Online Partnership Plan tool, contributing to the coordination of the country's long-term strategy, and facilitating the dialogue with the incoming government.

## **SCOPE OF WORK**

Under the supervision and guidance of the NDC Partnership Support Unit Directors, the NDC Partnership facilitator will promote the participation of the state and non-state actors necessary for the successful realization of the desired objectives of updating the Partnership Plan, promoting the Online Partnership Plan, support the development of the long-term strategy for a net-zero emissions economy and the facilitation of the dialogue with the incoming government. The facilitator's work plan and execution of activities should consider alternative scenarios in the face of possible obstacles to meetings and travel arising from the measures to contain the COVID-19 pandemic or any other extraordinary event, based on the national biosecurity guidelines issued by the Government of Honduras.

Specifically, the facilitator will:

- Cooperate with ClimaPlus and MiAmbiente, together with other institutions that are part of the Interinstitutional Committee for the revision of the NDC, in the process of designing the

mechanism to update the Partnership Plan for NDC compliance. All this in close coordination with NDC Partnership Country and Regional Specialists.

- Promote, together with ClimaPlus and other institutions involved in NDC compliance, the "Online Partnership Plan" to determine its operability within an institutional framework to be designed and implemented within the scope of the Climate Change Law and the mandate of the Presidential Council on Climate Change. This with the goal of establishing an MRV system for the NDC, with special attention to support received.
- Engage with stakeholders working on the NDC implementation process, under the guidance of ClimaPlus y MiAmbiente, and in close coordination with the National Directorate for Climate Change.
- Maintain constant communication with the NDC Partnership Support Unit and its specialists on progress with the NDC, identifying potential demands that can be met by NDC Partnership partners at the request of the Government.
- Support ClimaPlus and MiAmbiente in conducting meetings between relevant stakeholders in the follow-up of the NDC in order to maximize synergies, avoid duplication and mobilize support for the needs and gaps for the success of the NDC process. These meetings may include multi-stakeholder dialogues with the private sector and/or civil society organizations, academia, and/or within specific sectors or on a given topic.
- Organize, plan and prepare the necessary in-country exchanges and coordination between national and international stakeholders, as part of the NDC implementation process, under the guidance of ClimaPlus or MiAmbiente. To the extent possible, the facilitator will document these exchanges, providing highlights, information exchanges, agreed steps and division of responsibilities and timelines. Exchanges may include sectoral ministries, private sector actors, subnational government officials, civil society, international cooperation partners, etc.
- Organize NDC-relevant workshops or briefing processes involving all relevant stakeholders in the country as needed.
- Support the integration of existing climate change/NDC coordination mechanisms identified by the government and provide services to strengthen coordination for the development of a long-term strategy for decarbonization based on the mandate or interest of the incoming administration.
- Periodic report on the progress of the activities for the implementation of the NDC, including commitments or results derived from CAEP in conjunction with the Energy Secretariat and MiAmbiente.
- Conduct and transfer ongoing capacity development, i.e., technical assistance and formal/informal on-the-job training.
- Advise and accompany the Government of Honduras in the negotiations under the Paris Agreement, Kyoto Protocol and others related to climate change, when requested and resources are available for this purpose from the Government of Honduras or other cooperating partners.
- Any other tasks deemed necessary for the fulfilment of the objectives in coordination with NDC Partnership specialists and at the request of the Government of Honduras.
- All activities listed above are indicative and subject to change, depending on the circumstances arising from the dialogue with the incoming authorities.

## Deliverables

The facilitator shall present a detailed description of work performed, days worked (along with appropriate documentation), and government approval on all deliverables during the invoice period.

No.	Deliverable	Deliverable Description	Deadline
1	Inception report	Lay out objectives, timeframes, sequencing of work, and key stakeholders for the successful completion of the objectives of the consultancy.	15 August 2021
2	Monthly reports	Complete monthly reports with an update on the status of each activity previously listed, add any new activities undertaken, identify issues, challenges and opportunities, including a set of recommendations to overcome challenges.	Monthly, by the last day of each month, 8 in total.
3	Country Engagement Quarterly Report	Country Engagement Quarterly Reports are to be prepared in consultation with relevant national and international stakeholders. They are meant to provide an update on ongoing or planned support to NDC implementation.	Quarterly, by the 15 <sup>th</sup> of the last month of each quarter, 3 in total (15 September 2021, 15 December 2021, 15 March 2022).

## Payments and Duration

The contract will be on a cost reimbursement basis not to exceed USD 44,000 for a period from 1 August 2021 to 31 March 2022 (8 months). Monthly payment requests will be processed based on the number of working days. The final monthly payment request must be submitted at the latest by 15 March 2022.

## Duty station

Tegucigalpa, Honduras, with necessary travel to be decided and approved by Country Engagement Directors of the NDC Partnership. All authorized mission travel costs will be covered by the NDC Partnership.

## Qualifications and experience

- Advanced university degree (Master's degree or equivalent) in economics, international finance, or a related field. A combination of relevant academic qualifications and an additional two years of experience at the professional level may be accepted in lieu of an advanced degree.
- At least 4 years of practical experience in climate change and 15 in the administration and management of international cooperation.
- Project management experience;
- Experience or participation in UNFCCC negotiations, or related bodies;
- Experience and knowledge in the design of nationally determined contributions and Partnership Plan;
- Experience and familiarity with previous work with the NDC Partnership and its processes and procedures;
- Knowledge of national plans, strategies, and climate change related policies in Honduras;
- Strong experience with capacity building activities and programs;
- Experience in the preparation of climate finance requests;
- Detail oriented and highly organized;
- Flexibility to travel nationally and internationally;
- Excellent writing, editing, and oral communication skills;
- Fluency in Spanish and English. Ability to read, write and speak fluently in both languages;

## Application Instructions

To apply, please submit CV and cover letter to [nicolas.cisneros@ndcpartnership.org](mailto:nicolas.cisneros@ndcpartnership.org) and [cayetano.casado@ndcpartnership.org](mailto:cayetano.casado@ndcpartnership.org) by 17 July 2021 with the subject "Honduras NDC Partnership Facilitator Application."