



IN-COUNTRY FACILITATOR: NATIONALLY DETERMINED CONTRIBUTION (NDC) IMPLEMENTATION – BELIZE

TERMS OF REFERENCE

CONTEXT

The NDC Partnership is a coalition of countries and institutions committed to supporting countries in implementing and increasing the ambition of their Nationally Determined Contributions (NDCs) under the Paris Agreement. The Government of Belize joined the NDC Partnership in 2018 and has since then advanced in several areas. The country's first NDC builds off its Climate Change Policy, Strategy and Action Plan, the National Climate Resilient Investment Plan, the national Growth and Sustainable Development Strategy (GSDS) and other relevant sectoral plans and focuses on reducing emissions from the forestry, transport, energy, and waste sectors and strengthening the resilience of coastal and marine resources, agriculture, water resources, tourism, fisheries and aquaculture, human health, infrastructure, and forestry. Belize is currently preparing with the Partnership's support a new and updated NDC that will be more ambitious and accurate with respect to the proposed actions, cost, accounting of GHG emissions and transparency. Additionally, Belize is receiving Partnership's support to develop an NDC Implementation Plan, a Climate Finance Strategy and improve its MRV systems.

Belize and the NDC Partnership recognize the importance of having an in-country expert to serve as a Facilitator, to help coordinate and mobilize actors and resources to implement the NDC Implementation Plan and regularly update on progress. The Facilitator will be supporting the National Climate Change Office (NCCO) in matters related to climate change and NDCs implementation.

The Facilitator will be embedded in the National Climate Change Office (NCCO) to assist coordination and resource mobilization for the implementation of the NDC Implementation Plan and to promote a whole-of-government and coordinated approach to adaptation and mitigation actions.

ROLES AND RESPONSIBILITIES

The role of the Facilitator is to support the Government in engaging, coordinating, facilitating and mobilizing actors and resources for the implementation of Belize's NDC. The Facilitator's support to Belize will be focused on two broad components.

Component I: NDC Implementation - Coordination and Institutional support

The NDC In-country Facilitator will support mobilisation and coordination of Government institutions and partners to support the implementation of the revised NDC priorities and providing regular updates on progress to Government and others.

Specific Tasks

Activities	Deliverables	Timeframe
With guidance from the Focal Point, and support from NDC Partnership Support Unit, share the NDC Implementation Plan to Partners to map support and mobilise additional support	Partners (partnership members and non-members) aligned their support and commitments against Belize's priorities in the NDC Implementation Plan	By February 2022
Regular follow ups with partners and donors that pledge support to Belize's NDC Implementation and support to the design of concept notes, ToRs and other resource mobilization tools	Belize accessing various Technical Assistance and other resources from Partners in various aspects in national and local governments	Continuous (2022)
Support Government focal points in tracking the progress of implementation of the NDC Implementation Plan in collaboration with the other government focal point institutions, including NDC sector line ministries and Implementation Partners	Agreed mechanisms on tracking progress and reporting of the implementation of the NDC Implementation Plan in collaboration with implementing partners	Continuous (2022)
Compile monthly, quarterly, and annual country update reports on the implementation of the NDC Implementation Plan for internal and external sharing	Quarterly Country Update reports on the implementation of the NDC Implementation Plan shared by government to Partners in addition to monthly and annual internal reports	Continuous (2022)
Migration of the NDC Implementation Plan to Belize's online platform for ease of access, update and navigation	Belize NDC Implementation Plan accessible in the NDC Partnership online platform	March 2022
Facilitate internal coordination of NDC Partnership focal points for effective NDC implementation.	Participate in coordination platforms within governments and development partners, i.e. technical sub-committee of the Belize National Climate Change Committee and Development Partners coordination Platform – discussing progress of the NDC Implementation Plan	Continuous (2022)
Periodically update the implementation status of the various actions of the NDC Implementation Plan, through reviews of national, sub-national and sectoral policies, legislation and plans to map	Annual update of the NDC Implementations status Annual update of the NDC Partnership's Rapid Situational	Continuous (2022)

Activities	Deliverables	Timeframe
priorities and linkages to the NDC Mitigation and Adaptation targeted actions, document changes in operational context and identify gaps, strategies and actions necessary to advance NDC implementation	Assessment and other targeted assessments as requested	
Popularize the NDC Implementation Plan with various non state actors - development Partners coordination platforms and Private sector platforms while leveraging and mobilizing their respective advantages in support of the NDC Implementation Plan actions	DPs coordination Plat forms meeting minutes – discussion of supporting NDC implementation Plan NGOs platforms meetings Private Sector platforms meetings	Continuous (2022)
Conduct on-going capacity development (i.e., technical assistance and formal/informal on-the-job training) of Ministry of Sustainable Development, Climate Change, and Disaster Risk Management and line ministries involved in the implementation of the NDC	Capacity building plans highlighting capacity gaps and proposed actions implemented	Continuous (2022)
Support Ministry of Sustainable Development, Climate Change, and Disaster Risk Management to secure technical assistance and coordinate resource mobilization in increasing access to climate finance	Direct support and contribution to at least two project proposals/concept notes for mobilizing resources to NDC implementation prepared per year	Continuous (2022)
Support the NCCO to secure technical assistance in mainstreaming gender and climate change actions specifically in the NDC planning and implementation and tracking gender responsive actions	Government securing TA across sectors to mainstream gender and climate actions in their sector plans Sectors plans compliance	Continuous (2022)
Support Government to foster local governments engagement and whole of society approach while implementing climate actions	Number of local governments planning and allocating budget to NDCs targets	Continuous (2022)

Component II: Knowledge and Learning and Communications:

The NDC in-country Facilitator will work closely with knowledge and learning teams of NDC Partnership SU in generating lessons and stories of change and organizing learning events.

Specific Tasks

Activities	Deliverables	Time frame
Liaise with the NDC Partnership Support Unit for vertical (national / regional / global) information-sharing, including both contributing to and accessing knowledge products	Knowledge products such as blogs, insight briefs, and others highlighting Belize's best practices and implementation stories	Continuous (2022)
Work with Focal Points in identifying and disseminating information on best practices and stories of change	At least 1 story of change per year	Continuous (2022)
Support NCCO in organizing platforms (workshops and meetings) aimed at engaging all relevant stakeholders, including development partners that are not NDC Partnership members and facilitation of annual stop and reflect exercises on the NDC Implementation Plan implementation	National workshops conducted One "stop and reflect" workshop per year	Continuous (2022)

REPORTING

The Facilitator will be reporting to Partnership's Focal Point in the National Climate Change Office (NCCO) and the NDC Partnership Support Unit regularly and will coordinate closely with other line Ministries and other embedded specialists supporting Belize in climate change issues.

TIMEFRAME AND DUTY STATION

- Expected entry on duty: 15 December 2021
- Duration of assignment: 12 months
- Duty station: Belmopan, Belize

SKILLS

- Excellent communication and coordination skills, a good understanding of different interests and seeks conciliation and coordination of activities;
- Meets goals and deadlines with quality and consistency;
- Works to deliver agreed goals, dealing with challenges in a constructive way;
- Assumes responsibility and works for target achievement, overcoming obstacles, setbacks and uncertainties;
- Excellent verbal and written communication in English.
- Uses resources, methods, partners and information effectively;
- Takes initiative and leads processes with a strong ability to quickly grasp new topics;
- Analyzes complex technical materials (including data) and makes them concise and relevant;

- Introduces complex conceptual ideas in practical terms to others.
- Adapts communication to the specific public/audience;
- Build informal networks internally and externally and visualize them as part of the value creation process; Constantly looks for opportunities to learn and share;
- Demonstrates behaviors such as teamwork, knowledge sharing, and relationship maintenance;
- Encourages collaboration and improves performance, with ability to work in diverse cultural situations.

QUALIFICATIONS

A Master's Degree in Climate Change, Public Policy, Environmental Sciences, Land Use Planning, Project Management or other fields related to the portfolio.

PROFESSIONAL EXPERIENCE

At least ten years of experience in public, private or third sector institutions with a special focus on:

- Coordination and articulation of different stakeholders
- Preparation and implementation of multi-stakeholder work plans
- Monitoring and project evaluation and project management, including results-based management
- Experience in multilateral and national governance and processes related to climate change and Nationally Determined Contributions (NDCs)
- Knowledge of Belize's context of national plans, strategies and policies related to climate change is required and experience of other national contexts is desirable
- Experience of working with National Climate Change Office, NDC revision and implementation in Belize will be added advantage
- Advanced experience and relevant skills in the use of the Office suite (MS Word, MS Project, Excel, PowerPoint and other tools and packages for project management purposes, etc).

Interested candidates should submit

- CV(s) with at least three references (name and contact) that can attest to the candidate's credentials and experience.
- Remuneration expectation (daily rate).
- Please use the following format for the email subject line: BELIZE_FACILITATOR_APPLICATION NAME.
- All proposals must be submitted in electronic format.

All proposals must be submitted by **30 November 2021** to Cayetano.Casado@ndcpartnership.org and Joaquim.leite@ndcpartnership.org.

Please note that only short-listed candidates will be contacted.