Terms of Reference
NDC Partnership In-Country Facilitator and advisor in climate change project management for Colombia

SCOPE OF WORK

The consultant will work as the NDC Partnership in-country facilitator and advisor in climate change project management at the Ministry of Environment and Sustainable Development (MinAmbiente), in the Vice Ministry for Environmental Management of the Territory (VOAT) in Colombia. In this role, the consultant will support Minambiente in ensuring the effective and efficient use of international resources towards the fulfillment of Colombia’s NDC commitments. The consultant will engage with public and private sectors, donors, implementing agencies and other key stakeholders to oversee and ensure the coordinated and support resource mobilization for NDC implementation.

Working on behalf of the partner government, the In-Country Facilitator plays a key role in ensuring the smooth implementation of the Country Engagement Process, by supporting ongoing coordination efforts between the Support Unit, various partners (who may be members or non-members of the NDC Partnership), and the member country government.

The consultant will be part of and work under the guidance of the VOAT. The consultant shall work in coordination with the director and thematic coordinators of the Direction of Climate Change and Risk Management.

ACTIVITIES

Activity 1. Perform technical follow-up of programs, projects and strategies currently implemented through the Direction of Climate Change and Risk Management and generate the required reports.

Activity 2. Generate the technical documents required by the VOAT in relation to technical and financial cooperation associated with climate change issues.

Activity 3. Support, from a technical perspective, the regulatory projects related to climate change and risk management, generating the required reports.

Activity 4. Support the integration of the NDC Partnership support leveraging process into the existing climate change, climate finance and/or NDC coordination mechanisms identified by the government and provide services to strengthen coordination as needed.
Activity 5. Monitor and assess the implementation of Colombia’s requests for support to the NDC Partnership, its contribution and impacts to NDC implementation.

Activity 6. Support in the identification of possible future sources of support, focusing on international cooperation, aligned with Colombia’s current and enhanced NDC.

**DELIVERABLES**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Deliverable Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Workplan</td>
<td>15 January 2023</td>
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<tr>
<td>2</td>
<td>Monthly progress reports, outlining coordination and technical activities undertaken to support the Colombian government and the NDC Partnership Support Unit.</td>
<td>Monthly, starting on 31 January 2023</td>
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<td>3</td>
<td>Country Update Report for Q1 - 2023.</td>
<td>24 March 2023</td>
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**LOCATION AND DURATION OF CONTRACT**

This is a full-time position based in Bogotá, at the VOAT of MinAmbiente.

Contract start date: 1 January 2023  
Contract end date: 24 March 2023

**APPLICATION PROCEDURES**

Please send your CV and an expected daily rate to Nicolas Cisneros (nicolas.cisneros@ndcpartnership.org) by 16 December 2022 with “**Colombia NDC Partnership Facilitator**” in the subject line.