Coordination Support for Sudan’s NDC Revision
Terms of Reference

April 2020

CONTEXT

The NDC Partnership is a coalition of countries and institutions committed to supporting countries in implementing and increasing the ambition of their Nationally Determined Contributions (NDCs). The Government of the Republic of Sudan joined the NDC Partnership in December 2018.

The NDC Partnership received an application from Sudan under round one of the Climate Action Enhancement Package (CAEP) in summer 2019. The CAEP is a new offering of the NDC Partnership designed to deliver targeted, fast-track support to countries to enhance the quality, increase the ambition and implement nationally determined contributions (NDCs). The Republic of Sudan’s CAEP application included 18 requests, of which the Global Water Partnership, UN Environment, the International Renewable Energy Agency and the NDC Partnership Support Unit are providing support. The CAEP Terms of Reference provide this details and overview of Sudan’s requests for support, as well as corresponding partner support.

To support the revision of Sudan's Nationally Determined Contribution (NDC) and its coordinated implementation, a local National Consultant will be hired to support the Higher Council for Environment and Natural Resources (HCENR) to oversee activities related to the NDC revision process, led by the HCENR with technical inputs and validation from the a technical committee.

OVERVIEW

The Consultant will report to the Higher Council for Environment and Natural Resources (HCENR), on day-to-day administrative aspects. He/she will work closely with the NDC Coordinator in the HCENR, who supports the National Technical Committees and coordinates with all institutions relevant to the NDC updating process. He/she will also be reporting to the NDC Partnership Support Unit on key deliverables. The duration of this assignment will be eight months.

The National Consultant’s role is purely coordination and technical facilitation for the NDC revision processes in Sudan. In collaboration with the NDC coordinator of HCENR and with guidance from the National Technical Committee, the National Consultant will coordinate and support implementing partners providing support through CAEP, including: GWP, UNEP, and IRENA. In addition, he/she will coordinate with other partners contributing to the NDC revision and general implementation together with government institutions and other non-state actors. The NDC focal sectors including mitigation
sectors (Energy, Forestry, Waste,) Adaptation Sectors (Agriculture, Water, Coastal zone and Health) among others. These activities and support are scheduled to finish by the end of 2020.

KEY RESPONSIBILITIES

- Conduct the mapping of NDC revision activities among CAEP partners
- Develop Sudan harmonized NDC revision workplan with clear timelines and sequencing of all activities to help coordination
- Lead and facilitate periodic coordination and information exchanges among partners supporting NDC revision including CAEP partners, and partners supporting NDC Implementation Plan actions in the country. This will be through teleconferences or physical meetings.
- With guidance from the National Technical Committee, conduct up to 4 multi-stakeholder consultations to convene the established technical consultative groups and forums to:
  - support CAEP partners to present and discuss results from NDC revision activities to collect inputs and feedback to the proposed activities for the updated NDC (A786/A788)
  - Coordinate with CAEP partners and the UNDP Climate Promise team to consolidate results of multi-stakeholder consultations regarding proposed interventions for the updated NDC and prepare synthetic material for high-level decision makers
  - Organize one High Level Policy maker meeting to present results and collect feedback on NDC review document (as a part of multi-stakeholder consultations) (A791).
- Support the National Technical Committee and oversee the compilation of the revised NDC document to allow Sudan to submit its revised NDC to the UNFCCC
- Map climate action support from partners to Government institutions and develop a template for reporting climate finance channels to collect climate finance data, in line with reporting requirements under the Paris Agreement (A793)
- Based on the revised NDC and implementation strategy developed by UNDP, under Climate Promise support, facilitate a process to develop a costed NDC implementation plan, leveraging support from Partnership members.
- Compile monthly and quarterly update on the CAEP activities of each partner

ACTIVITIES AND DELIVERABLES

<table>
<thead>
<tr>
<th>Activities</th>
<th>Deliverables</th>
<th>Timeframe</th>
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<tbody>
<tr>
<td>Develop a consultancy inception report with a clear workplan and timelines</td>
<td>Consultancy Workplan approved by focal points and NDC Partnership support Unit</td>
<td>First 2 weeks (May)</td>
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<tr>
<td>Conduct the mapping of NDC revision activities among CAEP partners</td>
<td>A clear harmonized work plan for CAEP activities shared</td>
<td>Third week (May)</td>
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<tr>
<td>Develop Sudan harmonized NDC revision workplan with clear timelines and sequencing of all activities to help coordination</td>
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<tr>
<td>Lead and facilitate periodic coordination and information exchanges among partners supporting NDC revision including CAEP partners, and partners supporting NDC Implementation Plan actions in the country. This will be through teleconferences or physical meetings</td>
<td>Periodic teleconferences or physical meeting schedule shared</td>
<td>May through July</td>
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<tr>
<td>With Guidance from the National Technical Committee, conduct up to 4 multi-stakeholder consultations to convene the established technical consultative groups and forums to: support CAEP partners to present and discuss results from NDC revision activities to collect inputs and feedback to the proposed activities for the updated NDC (A786/A788)</td>
<td>4 multi stake holders workshop conducted and the revised NDC priorities and targets discussed.</td>
<td>August - September 2020</td>
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<tr>
<td>Coordinate with CAEP partners to consolidate results of multi-stakeholder consultations regarding proposed interventions for the updated NDC and prepare synthetic material for high-level decision makers</td>
<td>A draft revised NDC document</td>
<td>September</td>
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<tr>
<td>Organize one High Level Policy maker meeting to present results and collect feedback on NDC review document (as a part of multi stake holders’ consultations (A791)</td>
<td>High level meeting held and feedback documented</td>
<td>October</td>
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<tr>
<td>Support the National Technical Committee and oversee the compilation of the revised NDC document to allow Sudan to submit its revised NDC to the UNFCCC</td>
<td>Final revised NDC document ready for submission to UNFCCC</td>
<td>November 2020</td>
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<tr>
<td>Map climate action support from partners to Government institutions and develop a template for reporting climate finance channels to collect climate finance data, in line with reporting requirements under the Paris Agreement (A793)</td>
<td>A stakeholder map of climate action support and Government receiving institutions</td>
<td>December 2020</td>
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<tr>
<td>A template to collect data from partners on climate finance support</td>
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<tr>
<td>Based on the revised NDC and implementation strategy developed by UNDP, under Climate Promise support, facilitate a process to develop a costed NDC implementation plan, leveraging support from Partnership members.</td>
<td>A results-based, costed NDC implementation plan that identifies support gaps for implementation of revised NDC</td>
<td>December 2020</td>
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<tr>
<td>Compile monthly and quarterly update on the CAEP activities of each partner</td>
<td>Monthly and Quarterly reports shared</td>
<td>April - December 2020</td>
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**QUALIFICATIONS**

- An advanced science degree (MSc and above) in a subject related to environmental management
- A minimum of 8 years of relevant experience in the field of climate change
- Familiarity with the Paris Agreement and UNFCCC processes
- Demonstrated successful leadership in the design and execution of projects related to the field of climate change
- Good understanding of Sudan’s environment and development issues as well as national obligations towards the UNFCCC
- Familiarity with low carbon, climate resilient development methodologies and approaches
- Substantial experience working with the Government of Sudan and in inter-departmental procedures
- Strong knowledge of Government of Sudan policies and strategies
- Proven experience with negotiation and conflict resolution
- Demonstrated leadership and ability to foster multi-stakeholder partnerships
- Demonstrated ability to liaise and foster cooperation between agencies, including Government, private sector participants, NGOs and other stakeholders
- Familiarity with computers and word processing and Microsoft Office Suite
- Excellent knowledge of English (written and spoken)
- Excellent communication skills (written and spoken)
- Excellent inter-personal skills as well as working well within a team environment

REQUIREMENTS FOR THE POSITION

The candidate should be highly motivated, enthusiastic, and capable of working independently. He/she should have a strong technical and policy background on the UNFCCC, Paris Agreement, and NDC process, particularly in priority sectors identified by the Government including mitigation sectors (Energy, Forestry, Waste,) Adaptation Sectors (Agriculture, Water, Coastal zone and Health) among others. The ability to work with a range of stakeholders, across Ministries/Departments/Agencies (MDAs), non-governmental organisations, private sector and research institutions is essential. A good understanding of the national institutional framework is highly desirable.

PROPOSAL SUBMISSION:

Candidates must submit:
- Their curriculum vitae (CV)
- A cover letter of no more than one page in English including financial expectation in terms of daily rate in USD.

The CV and cover letter should be sent to john.heermans@ndcpartnership.org, no later than 8 May, 2020 at 5pm EST. Please send application materials, electronically, using the subject line: NDC Partnership: Sudan NDC Consultant Application - LAST NAME.