

Terms of Reference: Public Investment Management and Climate Advisor to Sao Tome and Principe

24 July 2020

BACKGROUND

Climate change is central to the achievement of Sao Tome and Principe's development objectives. Aware of the importance of the topic, the Government has prepared, with the support of the NDC Partnership, a comprehensive results-based multi-sectoral NDC Implementation Plan to achieve national mitigation and adaptation objectives. Adaptation activities in the Plan include creating information systems to assess, monitor, and respond to risks and vulnerabilities; policy reforms in key sectors; construction of green and grey infrastructure to protect communities; voluntary resettlement of communities in high-risk areas; and the reinforcement of the transport infrastructure. Additionally, mitigation priorities include regulatory reforms and the development of investment projects to increase the share of renewables in the country to 47 percent; restoration and protection of native forests; and establishment of agroforestry systems. The Plan is supported by several development partners and facilitates coordination, resource mobilization, progress tracking, and transparency of climate actions in the country.

To fully achieve its NDCs and increase its ambition over time, Sao Tome and Principe will require additional financial and technical support from national and international institutions, from both the private and public sectors. Essential components for this endeavor are the (i) mainstreaming of climate change into the Public Investment Management (PIM) systems and processes to ensure that climate resilience and low carbon development approaches are integrated into Government's process to design, evaluate, implement and assess investment projects and (ii) capacity building to assess and prioritize low-carbon and climate-resilient projects.

These activities assume particular importance during the current COVID crisis and the increased pressure on limited national resources. In this context, the assessment and development of low carbon and resilient COVID response measures that support the recovery of the economy while creating the pathway for low carbon and resilient development will be of paramount importance.

About the NDC Partnership

The NDC Partnership is a global coalition of countries and institutions working to mobilize support and achieve ambitious climate goals while enhancing sustainable development. Through our Partnership, members leverage their resources and expertise to provide countries with the tools they need to implement their NDCs and combat climate change to build a better future. Hosted by WRI and the UNFCCC Secretariat, the NDC Partnership has members in all regions of the world, with staff in Washington DC and Bonn, Germany.

About the NDC Partnership’s Economic Advisory Support

The NDC Partnership has initiated support to integrate climate actions in recovery planning in response to the COVID-19 global pandemic. This support comes at a critical time when many countries are revising their commitments to the Paris Agreement in 2020, through the enhancement of their Nationally Determined Contributions (NDCs). While countries design stimulus packages and recovery plans in response to COVID-19, there is opportunity to ensure that national climate ambition is an integral component of short- and long-term recovery and economic growth strategies.

REPORTING

Government Reporting

The Public Investment Management and Climate Advisor will be embedded in the Ministry of Finance, Planning, and Blue Economy and will report to the Planning Director. The advisor will work in close coordination with NDC Partnership focal point in the ministry, the NDC Partnership Support Unit and the NDC Partnership National Coordinator (Facilitator).

NDC Partnership Support Unit Reporting

The advisor will also report to the NDC Partnership Support Unit on the status of the deliverables outlined in this TOR on a monthly basis.

SCOPE OF WORK AND DELIVERABLES

The government requests national or international consultant(s) embedded in the Ministry of Finance, Planning, and Blue Economy. Preference will be given to candidates available to stay at least 30% of the period of the assignment in the country.

Duration

The position(s) will be full-time (40 hours/week) for up to 12 months.

Activities and Deliverables

Public Investment Management Specialist

Activities	Deliverables	Deadline
Prepare work plan detailing activities, deliverables, and timelines for the consultancy	<ul style="list-style-type: none">Consultancy work Plan approved by the Government	2 weeks
Preliminary assessment of how COVID might affect NDC implementation	<ul style="list-style-type: none">Report indicating the impact of COVID in planned NDC-related investments and projects	1 month

Activities	Deliverables	Deadline
Screening, assessment, and recommendation of measures and low carbon and climate resilient investments to be included in the immediate and medium-term COVID-19 responses	<ul style="list-style-type: none"> Report with recommendations on how to integrate climate considerations into Government's short- and medium-term responses to COVID 	1 month
Support to the mainstreaming of climate change and gender into Public Investment Management (PIM) based on consultations with the different government sectors and national stakeholders, international best practices and recognized references and guidelines	<ul style="list-style-type: none"> Action Plan outlining the Public Investment Management (PIM) reform process 	2 months
	<ul style="list-style-type: none"> Report with recommendations for the improvement and mainstreaming of climate change and gender into the: <ul style="list-style-type: none"> National methodology to elaborate and evaluate public investment projects; Regulatory instruments, institutional capacities and framework; and Data and knowledge management. 	3 months
	<ul style="list-style-type: none"> Elaboration of 4 sector-specific methodologies (i.e. public buildings, transport, water and sanitation, etc.) for the Government's Project Investment elaboration and evaluation processes (<i>Metodologia Avaliação Social de Projetos</i>). These methodologies should include the specific provisions for the mainstreaming of climate change and gender aspects into the elaboration and evaluation of Public Investment Projects. 	6 months
	<ul style="list-style-type: none"> Methodology to prioritize Public Investment projects, including the criteria to be used, responsibilities and institutions involved, and decision-making processes 	6 months
Support capacity building needs for national experts in salient aspects of climate finance and design and conduct appropriate on-the-job training and coaching	<ul style="list-style-type: none"> Capacity building Plan approved by the Government. 	6 months
	<ul style="list-style-type: none"> At least 30 government officials selected by the Government trained in Public Investment Management (PIM) and the new processes and methodologies developed 	12 months

Activities	Deliverables	Deadline
Support to coordinating of development partner support for both COVID-19 and climate (in line with the NDC Implementation Plan). Build new partnerships with international organizations, IFIs and non-governmental organizations, in these areas and secure additional funding	<ul style="list-style-type: none"> Ongoing support to Ministry of Finance, Planning and Blue Economy on the coordination and resource mobilization for COVID responses 	12 months
Periodic and final report on progress	<ul style="list-style-type: none"> Monthly and quarterly reports approved by Government (including progress and results of the work, lessons learned, and next steps) Final consultancy report (including results of the work, lessons learned, and opportunities for future improvement) 	Monthly; 12 months

QUALIFICATIONS AND EXPERIENCE

General

- Excellent writing, presentation, and interpersonal communication skills across a range of stakeholders, including senior financial institution or governmental leadership.
- Proven ability to network and develop partnerships across a range of stakeholders and track record of managing complex multi-stakeholder strategies and plans.
- Strong understanding of global environment and development issues that influence resource allocation by governments and development organizations.
- Demonstrated experience in relationship management with senior leaders and high-level audiences.
- Experience working with government stakeholders in national and/or regional policy development and implementation of Public Investment Management and climate change activities.
- Experience across multiple global contexts, and an understanding of international policy debates and challenges in PIM.

Specific qualifications required for the assignment

- Advanced degree in economics, public policy, business administration, finance, social sciences, engineering or a related field;
- Ten+ years of professional experience in Public Investment Management (PIM), including the design and implementation of systems, methodologies, and regulations related to PIM;
- Proven track record of mainstreaming climate and gender into Public Investment Management (PIM);
- Experience in capacity building and training on the topics of the assignment;
- Fluency in Portuguese and English;

- Preference will be given to candidates able available to stay at least 30% of the period of the assignment in the country given COVID-19 restriction allows;
- Experience on the design and implementation of PIM in Latin American Countries as an asset;
- Previous experience with Sao Tome and Principe as an asset.

PROPOSAL SUBMISSION

Candidates must submit a complete application including:

- Curriculum vitae (CV) in English, including at least three references related to the qualifications for the assignment.
- A cover letter of no more than one page, in English.
- Availability for in-country work (% of the assignment).
- Proposed daily rate.

Qualified candidates should send their application documents by 17 August 2020 at 00:00 (CEST) to procurement@ndcpartnership.org. Only short-listed candidates will be contacted.

Please use the following format for the email subject line:

STP_PIM and Climate Advisor_NAME. All documents must be submitted in electronic format.