Senior Adaptation Advisor to the government of the Dominican Republic
Terms of Reference

BACKGROUND

Context

In September 2021, the National Council for Climate Change and Clean Development Mechanism (CNCCMDL, in Spanish) submitted a request for support which focuses on developing the country’s capacities to mobilize resources and track the implementation of its updated NDC (NDC-RD 2020) and 2021 – 2025 NDC Action Plan. The latter is currently being prepared under the leadership of the CNCCMDL, the Ministry of the Economy, Planning and Development (MEPuD) and other key institutions such as the Ministry of Environment and Natural Resources and with support from NDC Partnership members. Coordination with international partners and key national stakeholders will be central to materializing the Dominican Republic’s climate plans and translating them into actionable projects and programs.

The role of the consultant is to support the National Council for Climate Change and Clean Development Mechanism (CNCCMDL, in Spanish) in the update and enhancement of country’s NDC Action Plan for the period 2022-2025, focused on the adaptation component of the NDC-RD 2020. The consultant will also provide technical and policy guidance to the government for decision making in the framework of NDC implementation, as well as inputs on the design of an awareness-raising strategy of such Plan and the updated 2020 NDC, as well as support public awareness efforts.

Working on behalf of the CNCCMDL, the consultant will play a central role in ensuring the engagement and coordination of key state and non-state actors needed for the successful completion of the above-mentioned objective.

ROLES AND RESPONSIBILITIES

The consultant will work with the country to help refine its objectives for support over time in the area of climate change adaptation; and support and provide inputs for the coordination of the NDC Action Plan at country level. The advisor may, on-demand, liaise with the NDC Partnership Support Unit for vertical information-sharing, including both contributing to and accessing knowledge products.

The advisor will work under the joint supervision of the NDC Partnership’s government Focal Point in the CNCCMDL and the NDC Partnership Support Unit, to carry out the following tasks:
Activities and deliverables

Working on behalf of the CNCCMDL, the advisor will play a central role in ensuring technical soundness and engagement of key stakeholders in the finalization, dissemination, implementation and tracking of the adaptation actions contained in the Dominican Republic’s 2021 – 2025 NDC Action Plan.

Planning and execution of this contract shall consider alternative scenarios and potential obstacles for meetings and traveling stemming from the measures to contain the COVID-19 pandemic or any other extraordinary events.

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<tr>
<th>Activities</th>
<th>Deliverables</th>
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<tr>
<td>Update, from the perspective of climate change adaptation, the NDC Action Plan of the Dominican Republic.</td>
<td>An Executive Report, containing:</td>
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<td>a) Summary of progress in the implementation of the NDC Action Plan 2022-2025 for the adaptation sectors.</td>
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<td>b) Identification of gaps and needs, as well as barriers of in the implementation of the NDC Action Plan 2022-2025 for the adaptation sectors.</td>
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<td>c) Lessons learned and good practices taken</td>
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<td>d) Any relevant technical annexes and documentation generated in the process.</td>
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<td>Propose mechanisms for improved coordination and monitoring of all the activities carried out in climate change adaptation within the framework of the NDC-RD 2020 and cross-cutting issues for the implementation of the NDC Action Plan and other identified activities.</td>
<td>In close coordination with the NDC Partnership in-country facilitator, provide technical and policy guidance for the organization and preparation of exchanges required in the country, and the coordination between national and international key stakeholders in the lens of adaptation to climate change guided by the government</td>
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<td>An NDC Action Plan assessment for the implementation of the adaptation sectors report of no more than 10 pages, plus annexes, containing the proposed methodology for implementation of the NDC Action Plan 2022-2025, taking into account the proposed Empowerment and Raising Awareness and Empowerment Strategy for the NDC-DR:</td>
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<td>a) Steps or actions to be taken by the stakeholders involved according to the annual targets and indicators associated with the adaptation actions: this could include the identification of data, information sources, software and other processing or storage tools for the climate transparency of the NDC RD.</td>
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<td>b) Identification of resources mobilization for the adaptation targets,</td>
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<td>Provide technical advice on the implementation of an awareness and commitment program of all relevant sectors and actors (public and private) for the implementation of the NDC RD 2020 and the Action Plan on adaptation with cross-cutting elements.</td>
<td>Monitor and report periodically (monthly) on progress related to climate change adaptation activities and cross-cutting issues, in the update</td>
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<td>Monthly executive reports of activities, including overall progress and steps forward in the update and improvement of the NDC Action Plan.</td>
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<td>of the NDC Action Plan and the NDC-DR 2020 implementation process.</td>
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**Timeframe and Duty Station**

This is a full-time position based in Santo Domingo, Dominican Republic.

Expected date for entry on duty: 1 March 2022
Expected end date: 30 June 2022.

**REQUIREMENTS**

**Experience**

- Master’s degree or its equivalent, in an area relevant to the task. An advanced degree in a relevant study field is an asset.
- Proven research abilities.
- A minimum of 10 years of hands-on experience on climate change and environmental management.
- Proven experience in the area of climate change adaptation. Specific experience in the Dominican Republic’s public sector institutions is an asset.
- In-depth knowledge of and the country’s Nationally Determined Contributions (NDCs), its UNFCCC country reports and processes, and Sustainable Development Goals.
- In-depth knowledge of the national plans, strategies, policies related to climate change in the Dominican Republic.
- In-depth knowledge of national development challenges in the Dominican Republic.

**Skills**

- Proven, business-level fluency in Spanish (spoken and written).
- English proficiency is an asset.
- Strong communication and relationship-building skills.
- Computer skills and experience in Microsoft suite, database management, cloud- and web-based communications, and at least one modelling tool.
- Flexible and capable of working with minimal direction and supervision.
- Commitment to the CNCCMDL mission and values.
HOW TO APPLY

Candidates must:

- Submit their curriculum vitae (CV), in English or Spanish.
- Submit a cover letter, in English or Spanish.
- Clearly indicate the daily rate for their services in US dollars, either as a separate attachment or in the cover email’s text.

Qualified candidates are invited to send their application by 18 February 2022 by 17:00 CET to Estefania.Ardila@ndcpartnership.org at the NDC Partnership Support Unit.

Please use the following format for the email subject line: ‘Dominican Republic_Adaptation Advisor Application’.