

NIGERIA: NDC PARTNERSHIP IN-COUNTRY FACILITATOR TERMS OF REFERENCE (TOR)

BACKGROUND

The NDC Partnership is a coalition of countries and institutions committed to supporting countries in implementing and increasing the ambition of their Nationally Determined Contributions (NDCs). The Government of Nigeria joined the NDC Partnership in November 2017 and has steadily advanced in the NDC revision and elaboration of a comprehensive NDC implementation plan together with the low carbon long term strategy (LTS) 2050, to advance its mitigation and adaptation actions.

In response to the government's request, there is recognition of the importance of having a country-based interface with knowledge of the local reality to serve as a coordinator, articulator and mobilizer of actors and resources required. In particular to support the revision of Nigeria's NDCs, formulation of the LTS and planning for coordinated implementation under the NDC Partnership country engagement in Nigeria.

The Facilitator will be embedded in the Department of Climate Change (DCC) of the Federal Ministry of Environment (FMEnv), also coordinating with and sharing information to the Department of International Economic Affairs in the Federal Ministry of Finance, Budgeting and National Planning (FMFBNP). This is to ensure the effective management and implementation of the NDC Implementation Plan (Partnership Plan) and to promote a whole-of government and coordinated approach to adaptation and mitigation actions. Also working closely with the NDC Partnership Support Unit in mobilizing additional support from across the development community for priority NDC needs of the Government. The funding for this post is provided by the United Kingdom's Department for Business, Energy and Industrial Strategy for one year with a possibility of extension.

REPORTING

The Facilitator will report to the Director Department of Climate Change in the Federal Ministry of Environment on day-to-day administrative aspects, while also working closely with FMFBNP. He/she will also report regularly to the NDC Support Unit. The Facilitator will also undertake any other activities assigned to her/him by the DCC related to Nigeria's NDC.

ROLES AND RESPONSIBILITIES

The role of the Facilitator is to support Government in coordinating, facilitating and mobilizing support for the revision and implementation of Nigeria’s NDC and its implementation plan. Working on behalf of Government, the Facilitator plays a central role in ensuring the advancement of the NDC Implementation Plan in the country. The Facilitator’s support to Nigeria will be focused on two broad components.

Component I: Coordination for the NDC Revision

The Facilitator will support the ongoing revision of Government’s NDC and formulation of the LTS by coordinating with partners that are supporting NDC revision through the Partnership’s Climate Action Enhancement Package (CAEP): UNEP, 2050 Pathway, Islamic Development Bank, African Development Bank, IRENA, GIZ and UNDP. Close collaboration is critical with UNDP which will provide additional funding through the Climate Promise and NDC Support Programme for NDC revision. These activities and support are scheduled to finish by the end of 2020, or early 2021 following the timeline by which Nigeria submits a revised NDC to the UNFCCC.

Activities	Deliverables	Date
In consultation with the Climate Change Department, facilitate periodic coordination and information exchanges among partners supporting NDC revision including, but not limited to, CAEP partners (UNEP, 2050 Pathway, IsDB, AfDB, IRENA, GIZ, UNDP Climate Promise), and partners supporting NDC Implementation Plan actions in the country	Periodic coordination calls conducted, and minutes shared with focal points and NDC Partnership support Unit and Partners	July – December 2020
	Brief analytical reports and feedback to partners’ work to inform Government’s guidance of NDC revision process	
Where requested, support reviews of TORs, contracts and local consultant recruitments and provide technical guidance and inputs to Government and partners to support NDC revision	Consultants and support secured for the planned work under NDC revision	July 2020
Follow ups and coordination with the consultants conducting extra studies on the vulnerability assessment, clean cookstove assessment Legal Working Group	Monthly reports from the consultants on vulnerability assessments, clean cookstoves, and Legal Working Group	July – October

	Alignment of the assessments results into the NDC revision	
Support the Government focal points to organize stakeholder validation workshops, inclusive of relevant sectors and sub-national governments, and a High-Level Policymakers meeting for CAEP partners to present results and collect feedback on NDC review document	Multi-stakeholders feedback compiled A high-level validation workshop conducted, and feedback Comprehensive feedback compiled by the teams compiling the revised NDC document	August – November 2020
Support UNDP consultant to coordinate the compilation of the inputs from partners to feed into the revised NDC document so that Nigeria can submit the revised NDC to the UNFCCC on time	Coordinated compilation of the revised NDC document	September – December 2020
Compile monthly and quarterly update on the CAEP activities as communicated by each partner	Monthly and Quarterly reports shared	July 2020 - Until submission to UNFCCC
Support FMEnv and FMFBNP in initial dissemination of the revised NDCs and preparations for CoP26	Preparation of the press release about the submitted revised NDC and taking points for COP26 delegation	TBC

Component II: Integrated Planning for NDC and LTS Action

Alongside the NDC revision, the in-country Facilitator with guidance from NDC Partnership focal points and the Support Unit will facilitate the process of elaborating the NDC Partnership Implementation Framework in line with the revised NDC costed Implementation Plan 2020-2025 and 2050 LTS. The costed NDC Implementation Plan will serve as the Partnership Plan. Through this component, the facilitator will also draw out lessons learned and knowledge resources to share across the Partnership members and other stakeholders, in-country or globally.

Activities	Deliverables	Timeframe
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<p>Map current and planned projects that contribute to NDC / climate actions targets implementation. This will be done through desk reviews, online literature and face to face with development partners and government institutions</p>	<p>Projects mapping matrix (NDC/climate action related projects)</p>	<p>October 2020</p>
<p>Compile a draft of the Rapid Situational Assessment (based on Partnership provided template) report on current needs and existing work (from Government and development partners) for NDC and climate action in core sectors and projects being implemented with support from development partners.</p>	<p>Draft Rapid Situation Assessment report (RSA) – including project mapping.</p>	<p>November 2020</p>
<p>Finalise compilation of the Rapid situation Assessment report</p>	<p>Approved RSA</p>	<p>December 2020</p>
<p>Based on the revised NDCs and government requests for support, and RSA, organize and facilitate an inclusive, multi-stakeholder process to elaborate the NDC Partnership Plan with relevant MDAs to elaborate NDCs priorities into clear outcomes, outputs and indicators, estimated costs for implementation, and gender responsiveness of national climate action</p> <p>Facilitate internal coordination with NDC Partnership focal points (in the FMEnv and FMFBNP), together with the NDC sectors, to ensure alignment of the Partnership Plan with existing national/sectoral development plans</p>	<p>An elaborated, costed NDC Implementation Plan (Partnership Plan) aligned with the revised NDC, LTS, national development plans (Economic Growth and Recovery Plan) and sector strategies and economic recovery plans</p>	<p>March 2021</p>
<p>With guidance from the FMEnv and FMFBNP, and support from NDC Partnership Support Unit, share the NDC Implementation Plan with partners to map existing and upcoming projects to plan action items</p>	<p>Partners align their support and commitments against Nigeria’s priorities in the NDC Implementation Plan</p>	<p>June/July 2021</p>

Support FMEnv and FMFBNP to organize a high level validation and launching workshop for the Partnership Plan, including engaging relevant stakeholders in country	A high-level validation and launch of the Nigeria NDC Partnership Plan (NDC Implementation Plan)	September 2021
Migration of the NDC Implementation Plan to online platform for ease of access, update and navigation	Nigeria NDC Implementation Plan accessible online at both Nigeria Website and NDC Partnership online platform	September 2021
Liaise with the national focal points and NDC Partnership Support Unit for vertical information sharing, including both contributing to and accessing knowledge products	Develop at least 1 knowledge product (such as blogs, insight briefs, and other resources highlighting Nigeria's implementation stories)	Ongoing 2021
Compile monthly and quarterly country update reports on the implementation of the revised NDC Implementation Plan for internal and external sharing	Monthly reports shared to the DCC and the NDC Partnership Support Unit Quarterly Country Update Reports on the implementation of the NDC Implementation Plan shared by Government to partners	Monthly and Quarterly

SKILLS

- Excellent communication, articulation and coordination skills
- Meets goals and deadlines with quality and reliability, while dealing with challenges constructively
- Uses resources, methods, partners and information effectively
- Ability to take initiative and work independently
- Ability to analyze complex technical materials (including data)
- Introduces complex conceptual ideas in practical terms to others
- Adapts communications and information sharing to target audiences
- Builds informal networks internally and externally and visualize them as part of the value creation process
- Constantly looks for opportunities to learn and share
- Encourages collaboration and improves performance.

QUALIFICATIONS AND PROFESSIONAL EXPERIENCE:

- An advanced science degree (MSc and above) in a subject related to environmental management
- A minimum of 10 years of relevant experience in the field of climate change
- Familiarity with the Paris Agreement and NDC process
- Demonstrated leadership in the design and execution of projects related to climate change
- Good understanding of Nigeria's environment and development issues as well as national obligations towards the UNFCCC
- Familiarity with low carbon, climate resilient development methodologies and approaches
- Experience supporting the Nigerian Government on its national climate agenda
- Strong knowledge of Nigerian Government policies and strategies
- Proven experience with negotiation and conflict resolution
- Demonstrated leadership and ability to foster multi-stakeholder partnerships
- Demonstrated ability to liaise and foster cooperation between agencies, including Government, private sector participants, NGOs and other stakeholders
- Familiarity with computers and word processing and Microsoft Office Suite
- Excellent command of English language (written and spoken)

TO APPLY

Candidates must submit:

- A curriculum vitae (CV)
- A cover letter of no more than one page in English, also with daily rate (USD).

The CV and cover letter should be sent by 21 August 2020 at 5pm EST to:

- Ms Margaret Barihaihi: margaret.barihaihi@ndcpartnership.org
- Mr John Heermans: john.heermans@ndcpartnership.org

Please send application materials, electronically, using the subject line: Nigeria In Country Facilitator.