

Partnership In-Country Facilitator – Lao

PDR

Terms of Reference

BACKGROUND

Nationally Determined Contributions (NDCs) are at the heart of the Paris Agreement and the achievement of its long-term goals. Launched at COP22 in 2016 in Marrakesh, the NDC Partnership aims to enhance cooperation so that countries have access to the technical knowledge and financial support they need to implement their NDCs. International support for fast and effective NDC implementation in the context of the Partnership implies new forms of coordination and collaboration.

According to the Paris Agreement, the Parties to the Agreement should provide information needed to track the progress of NDCs implementation, including information on the domestic mitigation measures taken by the country and the progress in implementing each of these measures, including measures being implemented for achieving the mitigation target for the current NDC accounting period, measures planned for achieving the mitigation target for the next NDC accounting period, and the key indicator values to report the impacts/outcomes of measures being implemented for the current NDC accounting period. In Lao PDR, the national implementation of the NDCs should follow the timeline and reporting requirements set by the UNFCCC and stated in the Paris Agreement

Facilitation Model

The facilitator will be embedded in a government body (e.g., Ministry), which operates with facilitation support embedded in the relevant ministry from the NDC Partnership.

Roles and Responsibilities

The Facilitator serves as the NDC Partnership's interface in country and operates as a liaison between the country and other NDC Partnership members. Contrary to the function of implementing partner (IP), which implement directly, the Facilitator's role is purely one of coordination and supportive facilitation. Working on behalf of the partner government, the Facilitator plays a key role in ensuring the smooth implementation of the Country Engagement Process, by supporting ongoing coordination efforts between the Support Unit, the various partners in the NDC Partnership, and the country government. This involves working with the country to refine its objectives for support over time, which will be reflected in the country's Implementation Plan; coordinating the Implementation Plan at country level; and serving as an anchor to assist the NDC Partnership in communicating and coordinating services at country level. The In-Country Facilitator will also liaise with the NDC Partnership Support Unit for vertical information-sharing, including both contributing to and accessing knowledge products. The following responsibilities are part of the Facilitator role in Laos:

Facilitation of NDC Implementation Plan

- At government request, integrate Laos' NDC Implementation Plan into the NDC Partnership's online tool, and develop results-based approach for tracking the implementation of the Plan;
- Recommend a process for selecting the most appropriate implementing and development partner/s for each action/priority, and identify roles and responsibilities of each stakeholder;
- Collaborate with the Support Unit to document changes in the operating context and provide support to the government and stakeholders in decision-making processes;

Mobilization of resources for implementation

- Support the country in following up on and mobilizing partner support for its needs and priorities (and update those along the way as needed following the government's guidance) along with a preferred process for coordination of country engagement under the NDC Partnership, as reflected in the NDC Implementation Plan;
- Engage with partners in country to link needs to services and resources in accordance with the NDC Implementation Plan, including by providing the government's inputs on alignment of partners' country strategies with priorities and gaps identified in the NDC Implementation Plan;
- Assist the government in preparing concept notes to access NDC financing for unfunded priorities in the Implementation Plan.

Coordination and communication with key stakeholders

- Ensure that communications relevant to NDC Partnership engagement are shared with relevant national and international level stakeholders;
- Facilitate periodic coordination and information exchange among partners in the country, with the aim of leveraging and mobilizing their respective advantages in support of the Implementation Plan; or, where an existing coordination mechanism is already in place, support the integration of the NDC Partnership into the established mechanism and provide services to strengthen coordination and harmonization, as needed;
- Ensure proper Partnership planning, sequencing of activities, scheduling of activities and tracking of actions to ensure timeliness of implementation.

Tracking of Partnership Plan implementation progress

- Monitor and assess implementation of the Partnership Plan, including monitoring and reporting on gender equality, and coordinate periodic reporting of partners to the NDC Partnership;
- Assess progress outcomes of the NDC Partnership in-country engagement and make recommendations for adjustments.

Organize NDC-related meetings as needed

- If requested, facilitate national country specific multi-stakeholder NDC dialogues, which may serve one or more of the following objectives:
 - Intersectoral multi-stakeholder dialogues to promote "whole of government approach" in implementing NDCs and their integration in development policies;
 - Support government in conducting meetings among development partners and other key stakeholders, in order to maximize synergies, avoid duplication and mobilize support for identified needs and gaps for successful NDC implementation;

- Multi-stakeholder dialogues with the private sector and/or civil society organizations;
- Multi-stakeholder dialogues within specific sectors or on a certain topic (i.e. Measurement, Reporting and Verification [MRV], gender equality, etc.).

Identifying lessons learned and results

- Assist it in tracking the progress of in-country engagement and provide periodic progress updates to the NDC Partnership Steering Committee, through the Support Unit;
- Liaise with the Support Unit to access and/or feed into global knowledge products;
- Assist the Support Unit in the identification and dissemination of information on best practices and lessons learned from in-country engagement.

Capacity building

- Conduct ongoing capacity development (i.e., technical assistance and formal/informal on-the-job training) of the government in preparation for fully taking on the facilitation role in the future.

Long Term Strategy support

- Facilitate alignment and integration of the implementation of the NDC activities with commitments of the Long-Term Strategy LTS;
- Facilitate coordination between ministries with NDCs and LTS;
- Assist the government in preparing high level concept notes to access NDC and LTS financing;
- Collaborate with the Support Unit to document changes in the operating context and provide support to the government and stakeholders in decision-making processes (NDC and LTS).

Reporting

The Facilitator will implement all tasks under the direct supervision of the NDC Partnership Focal Point in the Department of Climate Change at the Ministry of Natural Resources and Environment, while keeping the Focal Point in the Ministry of Planning and Investment closely informed. The Facilitator will also work in close coordination with the NDC Partnership Support Unit.

Timeframe and Duty Station

This is a full-time position based in Department of Climate Change, Vientiane, Laos for 1 year, with possible extension.

Requirements

- Advanced degree in public policy (climate/environment), economics, public finance, sustainable development, or a similar field;
- At least 7 years of experience in climate/environment and sustainable development in Laos;
- Demonstrable experience working in climate change tasks in Laos including, but not limited to, mitigation and adaptation action, government policy and legal frameworks, MRV, M&E systems, and results-based management;

- Demonstrated skills in managing and aligning diverse groups of stakeholders, including development agencies, non-state actors / civil society, financial institutions, the private sector, and others;
- Excellent writing, editing, digital, and oral communication skills;
- Lao national;
- Proficiency in English.

Compensation

Compensation will be based on the candidate's experience and skills and will be competitive with similar national consultancies.

Application

To apply, please submit CV and letter to Mr. Putera Zenata (putera.zenata@ndcpartnership.org) at the Support Unit by 3 January 2022, with subject line 'Laos NDC Partnership Facilitator Application'.