

## **Job Summary**

The NDC Partnership seeks an international consultant to support Technical Assistance for the Jordan Environment Fund (JEF) in strategic planning, institutional strengthening of national funds, resource mobilization, development of financial instruments, and international climate/environmental finance. In this position, the consultant will assist in building upon the updated strategy brief developed recently for JEF, with focus on the tasks as outlined below.

**This is a limited term position for 6 months, based in Amman, Jordan.**

## **Job Responsibilities**

- Appraisal of existing structures and performance (local, regional, global), and therefore the value-added proposition of JEF with respect to environmental and climate finance.
- Review of all relevant documents relating to JEF's mandate and gap analysis of existing systems and regulatory frameworks, and recommendations of a mechanism structure including legal status, governance, management and institutional requirements, and fiduciary duties.
- Preparation of operational manual and guidelines with respect to the above.
- Assessment of current financing mechanism, and recommendation for means of diversifying financial instruments to strengthen impact.
- Assessment of organizational structure, skills requirements and detailed job descriptions in line with best practices, and performance of individual and institutional capacity building as needed.
- Recommendations and detailed work plans relating to JEF development, sequencing and improvement over 2, 5, 10 and 20 years for maximum impact in line with mandate and national/international context.
- Support JEF in developing 1-2 financing proposals as relevant, and support in submitting applications for accreditation to international climate funds
- Review the proposed M&E requirements and develop associated M&E system including but not limited to ESS safeguards, gender policy, transparency, accountability and associated audit and reporting requirements.
- Capacity building and needs assessment of the relevant stakeholders and beneficiaries (public and private sectors, NGOs), including development of proposed design of a new

TA unit at JEF focused on this area (E.g. build capacity in proposal and project development, in line with national and international requirements).

- Support in development and implementation of stakeholder engagement plan (includes public sector, private sector, NGOs, IFIs).
- Identification of key regional or international conferences for strategic participation, networking and visibility (may include application to a relevant award by the fund).
- Support Fund Director in engagement and consultation sessions with stakeholders including participation in relevant meetings/workshops as needed.

### **Reporting**

The consultant will be accountable to JEF management. The day to day project management will be undertaken by JEF, in coordination with the Jordan Ministry of Environment.

### **Job Qualifications**

- Knowledge and practical skills/experience in one or more of the following areas: global climate/environment policy and frameworks, institutional capacity building (preferably with public sector institutions or national funds), development economics, financial analysis skills, development of concept notes/proposals in line with requirements of international funds, accreditation requirements of international climate funds, and finance architecture;
- Knowledge and practical skills/experience in fund design either in climate change or a related environmental sector;
- Fluency in written and spoken English is a must, Arabic knowledge is a plus but not required;
- Master's degree in related field and at least 5 years of relevant experience;
- Ability to work in partnership with government and key stakeholder groups (donors, private sector, NGOs, international organizations);
- Working knowledge of private finance and investors;
- Working knowledge of international development / Middle East / Jordan desired.

## **Program Overview**

Following the landmark Paris Agreement, countries are implementing their Nationally Determined Contributions (NDCs) for climate action. The NDC Partnership is a coalition of countries and international institutions working together to ensure countries receive the technical assistance and financial support they need to achieve ambitious climate and sustainable development targets as fast and effectively as possible.

## **Jordan Environment Fund Overview**

The Jordan Environment Fund (JEF) was established in 2009, with a mandate to serve as the financing and implementation arm of the Ministry of Environment in advancing national goals for environmental protection and sustainable development.

Strengthening of JEF is listed among the Government of Jordan's priorities within its NDC Action Plan, which is intended to respond to the growing recognition of the assertion that climate finance can be best managed at the country level. In line with the priorities of the Ministry of Environment, and JEF's mandate and bylaw, the Fund is well positioned to be a key national financing vehicle (NFV) through which climate finance is channelled, programmed, and disbursed in Jordan, alongside other areas of financing for national environmental priorities.

## **How to Apply**

Applicants must send a Resume and Cover Letter to [RalienBekkers@ndcpartnership.org](mailto:RalienBekkers@ndcpartnership.org) to be considered.