

Terms of Reference: National NDC Facilitator and Expert in Chad

CONTEXT

Nationally Determined Contributions (NDCs) are central to the Paris Agreement and the achievement of its long-term goals. Launched at COP22 in 2016 in Marrakech, the NDC Partnership aims to strengthen cooperation so that countries have access to the technical knowledge and financial support they need to implement their NDCs. To date, the NDC Partnership is a global coalition of nearly 200 countries and institutions that support countries in accelerating the implementation of their NDCs while complying with the Sustainable Development Goals (SDGs).

The Republic of Chad became a member of the NDC Partnership in 2018. The country received support from the Support Unit through the Climate Action Enhancement Program (CAEP) to revise its NDC (updated in 2022) by mobilizing the support of several partners, including the United Nations Development Program (UNDP), the European Commission, and the Initiative for Climate Action Transparency (ICAT) to revise its NDC (updated in 2021). For an effective and coordinated implementation of its updated NDC, a Partnership Plan to mobilize financial partners, the private sector and local authorities will be developed. The Partnership Plan responds to national priorities and serves as a tool for coordination, planning, monitoring and resource mobilization for the implementation of the NDC.

The Government of Chad has two focal points that work closely with the NDC Partnership: the Ministry of Environment, Fisheries and Sustainable Development, and the Ministry of Economy and Development Planning. Their prerogatives are to ensure the link between the Government and the NDC Partnership, to coordinate the sector's activities in relation to the sectoral objectives of the NDC; and to ensure the link and integration of the NDC's actions into the sector's development programs.

JOB DESCRIPTION

The facilitator serves as the in-country interface for the NDC Partnership and acts as a liaison between the country and other members of the NDC Partnership. He/she has a coordination and facilitation role. The Facilitator plays a key role in the implementation of the national engagement process, supporting coordination efforts between the NDC Partnership Support Unit, various NDC Partnership partners, and the Chadian government.

The Facilitator will report to the NDC Partnership and the focal point from the Ministry of Environment, Fisheries and Sustainable Development. He/she will be responsible for strengthening national coordination in terms of the development of the Partnership Plan/Sectorial Plans. He/she will support the focal point in his/her daily tasks of developing the Partnership Plan.

The missions that will be entrusted to him are the following:

Coordination and communication with key stakeholders

- Ensure that communications about the NDC Partnership's engagement in Chad are shared with relevant stakeholders (local, national, and international).
- Facilitate periodic coordination and information exchange among partners in the country, with the aim of leveraging their respective advantages and mobilizing them in support of the Partnership and Investment Plan.
- Assist and advise international and development partners to align climate projects with programmatic goals.

Development of the Partnership Plan

- Under the supervision of the Focal Point and in close collaboration with partners and the NDC Partnership Support Unit, support the development process of the Partnership Plan and sector plans.
- Engage with in-country partners, including at the local/subnational level, to identify and align priorities and needs.
- Collaborate with the Support Unit to document changes in the operating environment and provide support to government and stakeholders in decision-making processes and new developments.

Monitoring the progress of country engagement

- Monitor the progress of in-country engagement and provide periodic updates to NDC Partnership members.
- Prepare quarterly country update reports summarizing key insights and progress, challenges and recommendations for the future.
- Evaluate the results of the NDC Partnership's engagement in the country and make recommendations for improvement.

Organizing and assisting with NDC-related meetings as needed by the Focal Point

- If necessary, facilitate multi-stakeholder dialogues on NDC at the national level.
- Support the government in preparing for NDC-related events such as COPs, regional climate weeks, national events and other relevant gatherings to showcase NDC progress and garner support for NDC implementation.

Table of deliverables

Deliverables	Deadline
1. Quarterly country engagement update reports (progress on the Partnership Plan), using the online tool and reporting template developed by the NDC Partnership Support Unit.	During the entire duration of the contract, at the end of each quarter (March, June, September, December)
2. Support the convening of regular partner coordination meetings for the development of the partnership plan.	For the duration of the contract

QUALIFICATIONS AND SKILLS REQUIRED

- A Master's degree (BAC+5) in economics, environmental economics, planning, climate science, environment and sustainable development or any other equivalent field;
- At least five (05) years of experience in the field of climate change;
- Knowledge of the United Nations Framework Convention on Climate Change (UNFCCC), the Paris Agreement, the NDCs and the SDGs
- Experience in the design and implementation of climate change related projects.
- Demonstrated knowledge of environmental issues in Chad;
- Experience working with governments and national and international organizations;
- Excellent writing skills;
- Excellent computer skills (Word, Excel, PowerPoint and others) and internet research skills ;
- Mastery of written and verbal communication in French and English.

TERMS, CONDITIONS & REPORTING

The consultant will be under the supervision of the NDC Partnership Focal Point at the Ministry of Environment, Fisheries and Sustainable Development and will also report to the NDC Partnership Support Unit on the progress of the deliverables described in these Terms of Reference on a quarterly basis. He/she will be expected to bring his/her own laptop computer to the Department's duty station. This is a full-time, 2-year position based in N'Djamena, Chad.