

## REQUEST FOR PROPOSALS (RFP #CAEPMOZ)

### Climate Action Enhancement Package: Technical Assistance for Mozambique

#### SUMMARY OF PROCUREMENT

The NDC Partnership Support Unit is searching for a consultant, vendor or organization (herein referred to as vendor) to provide technical assistance to Mozambique as part of the NDC Partnership's Climate Action Enhancement Package (CAEP). The assignment will include the costing of the NDC (excluding AFOLU covered by FAO), a report with analysis of financial means of implementation required and mobilized (indicating conditional and unconditional activities), and update of the NDC Implementation Plan, and 4 concept notes of prioritized projects for NDC Implementation. These activities should be delivered by June 2021. Proposals, along with all requirements, should be submitted by January 15<sup>th</sup> 2021 by 22:00 CET. The contract will be Fixed Price.

#### About the NDC Partnership

The NDC Partnership is a global coalition of countries and institutions collaborating to drive transformational climate action through sustainable development. Through our Partnership, members leverage their resources and expertise to provide countries with the tools they need to implement their NDCs and combat climate change to build a better future. The NDC Partnership Support Unit is jointly hosted by the World Resources Institute (WRI) and the UN Climate Change Secretariat. For this project, the vendor would be contracted directly through WRI.

#### About the World Resources Institute

Founded in 1982, the World Resources Institute (WRI) is a global environmental think tank that goes beyond research to put ideas into action, by working with governments, companies, and civil society to build solutions to urgent environmental challenges. WRI's transformative ideas protect the earth and promote development because sustainability is essential to meeting human needs and fulfilling human aspirations in the future.

#### About the Climate Action Enhancement Package (CAEP)

The Climate Action Enhancement Package (CAEP) is a new offering of the NDC Partnership. It is designed as a targeted, demand-driven and fast-track initiative to deliver support for the development and implementation of enhanced and more ambitious NDCs. It allows countries to address the challenges of the first generation of NDCs by providing support for the development and implementation of evidence-based, high-quality NDCs with broad ownership from society and government. The CAEP is designed to catalyze transformational change towards resilient, sustainable and low emission development, supporting the objectives of the Paris Agreement. It does this through two main objectives:

- **Objective 1:** Enhance NDCs, including by raising ambition, as part of the Paris Agreement's NDC update process;
- **Objective 2:** Fast-track implementation of NDCs, including by providing in-country technical expertise and capacity building.

Through CAEP, developing country members of the NDC Partnership applied for assistance for specific activities under either objective. The work described in this RFP reflects the request for support submitted by the country through the CAEP process.

## SCOPE OF WORK AND ACTIVITIES

In Mozambique, the Partnership has worked with the Government to elaborate the specific work activities and deliverables that pertain to priority CAEP requests. Currently, six Partnership members are supporting Mozambique to revise and improve its NDC and set a solid basis for NDC Implementation. The work under this consultancy should be aligned and coordinated with the different partners, including FAO, which is conducting the costing of the AFOLU sector.

Mozambique has developed a comprehensive multi-sector NDC Operational Plan and a Partnership Plan identifying priority sectors and areas of intervention to advance on mitigation and adaptation actions and is currently revising its NDC to make it more realistic and implementable. The country is also finalizing its National Communication to the UNFCCC and Biannual Update Report (BuR). In this context and based on existing work and ongoing developments, national priorities, and consultations at the technical and political level, the RFP objective is to cost Mozambique's NDC, assess the financial means of implementation required and those already mobilized (indicating conditional and unconditional activities), update the NDC Implementation plan, and prepare 4 prioritized project concept notes for NDC Implementation.

The activities, deliverables and timelines are provided below. Maximum available budget for this work is USD 80,000.

Activity	Deliverable	Deadline (in days after contract signature)
Preparation of the detailed work plan	Work plan approved by the Government	5
Identification of the actions required for the implementation of the NDCs based on existing information (NDC Operational Plan, NDC revision process, Partnership Plan, BUR, NCs, etc.)	Compilation of the list of actions/interventions to implement the NDCs in Mozambique (excluding the AFOLU sector)	20
Costing of Mozambique's NDCs based on existing information in sectorial plans and strategies, studies, national policies and investment plans, and other existing information Assess quality of available costing estimates	Synthetic report with: - assessment of NDCs cost based on existing information, and - gaps analysis of existing costing (quality and methodology)	30
Analysis of NDCs' actions budgeted or with funding (national and international public and private sources)	Synthetic report with: - the state of funding of actions for the implementation of NDCs; - List of NDC actions without funding.	50
Identification of NDC actions without funding		

Activity	Deliverable	Deadline (in days after contract signature)
Work with sectors on the costing of NDC actions and identification of potential partners who can finance such actions	Consolidated NDC Costing Report	70
Consolidate information on costs for the implementation of NDCs including existing information, estimates based on recognized sources and methodologies, and validation of Government sectors	Report with analysis of means of implementation required and mobilized (indicating conditional and unconditional activities)	
Harmonize the NDC Operational Plan, the Partnership Plan, and the MRV into an updated results-based framework taking into account the costed NDC	Updated NDC Implementation Plan with clear outcomes, outputs and indicators using the NDC Partnership Plan template.	90
Consult cooperating partners to map interest and potential support to NDC actions without funding	Updated NDC Implementation Plan with both Demand and Supply side elaborated	90
Prepare a prioritization methodology (taking into consideration of the existing methodologies i.e. GCF) to rank NDC projects to be submitted to different sources	Prioritization methodology approved by Government	90
Prioritize 2 mitigation and 2 adaptation NDC projects to be submitted to different sources	Synthetic report explaining process and results of the prioritization exercise	120
Develop 4 concept notes (2 adaptation and 2 mitigation) to apply to funding	Report containing Conceptual Notes and summary Project Information Notes (PINs)	150

## TIMELINE

The vendor procurement for this RFP will follow the below timeline (all dates are considered by 22:00 CET).

RFP issued	<b>December 3<sup>th</sup>, 2020</b>
Deadline for submission of detailed technical and financial proposals	<b>January 15<sup>th</sup>, 2021</b>
Selection of vendor	<b>January 22<sup>th</sup>, 2021</b>
Start of contract	<b>February 8<sup>th</sup>, 2021</b>
All activities finalized	<b>September 31<sup>st</sup>, 2021</b>

## PROPOSAL GUIDELINES

### Requirements

The selected vendor must demonstrate capacity and experience in the RFP deliverables, particularly:

- Proven experience in NDC costing and climate change policy and implementation costing;
- Experience in analysis of means of implementation required and mobilized (conditional and unconditional NDC components);
- Fluency in Portuguese and English;
- Recent experience in Mozambique in the context of the NDCs, Long-term Strategies, and/or Implementation Plans will be an advantage;
- Experience in the preparation of concept notes for climate change projects;
- Experience working under the leadership and guidance of governments and successfully engaging key government ministries and other relevant stakeholders;
- Experience with a partnership-based approach where different organizations work jointly to deliver work in country;

A consortium of vendors will be considered if it contributes to the technical requirements and delivery of activities. Sub-contracting will also be permitted.

### Content

Prospective vendors should submit:

- A statement of interest describing the composition, responsibilities, and time allocation of the team including the lead and different team members. Indicate time allocation to in-country work for data collection and the development/validation of deliverables;
- A table indicating fulfilment of the requirements of this RFP;
- Technical proposal with no more than 12 pages with the methodology and workplan to deliver on the above-mentioned deliverables, with a special emphasis on the costing methodology and financial means of implementation.
- A Gantt chart of work activities and deliverable dates; and
- Examples and references with contacts (name organization and email) of similar previous work as described in the requirements;
- CVs of project lead and team members;
- An account of how the work and/or vendor is environmentally sustainable;
- A detailed budget. (Bidders are strongly encouraged to use the CAEP RFP Budget Template, available for download [here](#).)

## EVALUATION AND SELECTION

### Evaluation Criteria

The following elements will be the primary considerations in evaluating all proposals submitted in response to this RFP.

- Completeness of all required elements;
- Experience with similar projects;
- Vendor's technical expertise relevant to the stated requirements of the RFP;
- Vendor's ability to complete the activities within the set timelines; and
- Overall cost of the vendor's proposal and best value for money.

## **Selection Process**

No proposal development costs shall be charged to WRI; all related expenses are to be borne by the bidders. WRI may award to the bidder offering best value without discussions. However, WRI reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range. WRI may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFP without obligation to such prospective vendors, or make multiple awards under this RFP.

## **Proposal Submission**

All proposals must be submitted by January 15<sup>th</sup>, 2021 to [Joaquim.leite@ndcpartnership.org](mailto:Joaquim.leite@ndcpartnership.org). Please use the following format for the email subject line: CAEP\_MOZAMBIQUE\_RFP\_VENDOR NAME. All proposals must be submitted in electronic format.