

REQUEST FOR PROPOSALS (RFP #CAEP10)

Climate Action Enhancement Package: Technical Assistance for Nigeria

SUMMARY OF PROCUREMENT

The NDC Partnership Support Unit is searching for a consultant, vendor or organization (herein referred to as “Vendor”) to provide technical assistance to Nigeria as part of the NDC Partnership’s Climate Action Enhancement Package (CAEP). This will include support for the facilitation of a Legal Working Group (LWG) that convenes national legal experts to advise on and enhance the country’s Nationally Determined Contribution (NDC) to the Paris Agreement. These activities should be delivered by end of May 2021. Proposals, along with all requirements, should be submitted by June 12. The contract will be fixed price.

About the NDC Partnership

The NDC Partnership is a global coalition of countries and institutions collaborating to drive transformational climate action through sustainable development. Through our Partnership, members leverage their resources and expertise to provide countries with the tools they need to implement their NDCs and combat climate change to build a better future. The NDC Partnership Support Unit is jointly hosted by the World Resources Institute (WRI) and the UN Climate Change Secretariat. For this project, the vendor would be contracted directly through WRI.

About the World Resources Institute

Founded in 1982, the World Resources Institute (WRI) is a global environmental think tank that goes beyond research to put ideas into action, by working with governments, companies, and civil society to build solutions to urgent environmental challenges. WRI’s transformative ideas protect the earth and promote development because sustainability is essential to meeting human needs and fulfilling human aspirations in the future.

About the Climate Action Enhancement Package (CAEP)

The Climate Action Enhancement Package (CAEP) is a new offering of the NDC Partnership. It is designed as a targeted, demand-driven and fast-track initiative to deliver support for the development and implementation of enhanced and more ambitious NDCs. It allows countries to address the challenges of the first generation of NDCs by providing support for the development and implementation of evidence-based, high-quality NDCs with broad ownership from society and government. The CAEP is designed to catalyze transformational change towards resilient, sustainable, and low emission development, supporting the objectives of the Paris Agreement. It does this through two main objectives:

- **Objective 1:** Enhance NDCs, including by raising ambition, as part of the Paris Agreement’s NDC update process;
- **Objective 2:** Fast-track implementation of NDCs, including by providing in-country technical expertise and capacity building.

Through CAEP, developing country members of the NDC Partnership applied for assistance for specific activities under either objective. The work described in this RFP reflects the request for support submitted by the country through the CAEP process.

SCOPE OF WORK AND ACTIVITIES

Within Nigeria, the Partnership has coordinated with the Government to elaborate the specific work activities and deliverables that pertain to priority CAEP requests. The priorities for this CAEP request are to: the LWG to support the NDC revision and implementation in Nigeria through the review of existing laws and regulations and to provide legal advisory services to the government on the UNFCCC process and support the Focal Point and thematic negotiating teams.

The original CAEP request is provided below, in addition to the elaborated work activities and deliverables expected. The deliverable deadlines are also included, related to specific activities. All work under Objective 1 should be completed in time to feed into the country's NDC update efforts. Maximum available country budget is indicated below.

CAEP Original Request	RFP Deliverables	Deadline
ACTIVITY CODE: A638		
<p>Development of appropriate legal framework. Review of existing regulations and reporting on specific impacts since 2015 NDC submission: legislative action; policy action; socialization at state level etc.</p>	<ul style="list-style-type: none"> • Undertake continued analysis of COP decisions, relevant treaties and conventions and their implications for Nigeria. • Review existing and emerging laws, regulations and instruments that are climate change related and provide advice and recommendations as appropriate. • Undertake a comprehensive review of the recent Climate Change Bill passed by the National Assembly (but assent withheld by the President) and making it consistent with government's vision to ensure speedy passage. • Support the implementation of the Paris Agreement including the updating and development of the nationally determined contribution (NDC). • Ahead of the likely resolution of the issues on Article 6 of the Paris Agreement, deepen the knowledge gap and capabilities on the emerging carbon markets. The role of domestic enabling environment-regulations, practitioners, and project developers on the emerging markets. • Formulate and design capacity building and knowledge sharing interventions for members of the LWG on a continuous basis. • Undertake any other assignment or request from the Focal Point related to their advisory role. • Undertake capacity building training for the legal experts and validation workshops to endorse draft Climate Change Bill. 	<p>31 May 2021</p>

	<p>Activities</p> <ul style="list-style-type: none"> • Review of existing laws and regulations pertaining to climate change governance and NDC implementation. • Develop Context Paper on Climate Change Legal Framework for Nigeria • Hold group consultations with the Inter-Ministerial Committee on Climate Change and all NDC focused MDAs and entities including private sector, academia, and civil societies. • Conduct at three technical workshops (1 in Lagos and 1 Abuja) and 1 Validation Workshop. • Draft Revised Climate Change Framework Bill and present to National Assembly. <p>Deliverables</p> <ul style="list-style-type: none"> • Approved workplan for LWG ahead of COP26 and beyond. • Report of the review and analysis of existing laws and regulations to enhance the NDC implementation. • Revised draft Climate Change Law Bill for possible re-presentation to the National Assembly. 	
TOTAL BUDGET: \$85,000		

Note that the timeline detailed above is preferred by the NDC Partnership. Should the vendor’s proposed solution deviate from the timeline detailed above, it must be strongly supported by the vendor proposal, demonstrating realism, reasonability, responsiveness to the requirement, and value for money.

TIMELINE

The Vendor procurement for this RFP will follow the below timeline (all dates are considered by (17:00 GMT-5):

RFP issued	2 June, 2020
Deadline for submission of proposals	12 June, 2020
Selection of vendor and signing of contract	19 June, 2020
Start of contract	29 June, 2020
All activities finalized	31 May, 2021

All questions to the RFP should be sent directly to: caep@ndcpartnership.org. Answers to RFP questions will be shared with all parties who have asked questions or otherwise expressed interest in submitting a proposal.

PROPOSAL GUIDELINES

Requirements

The selected Vendor must demonstrate capacity in similar work, particularly:

- Experience with the Nigerian legal system, particularly with preparing documents and background information for presentation at the National Assembly;
- Extensive knowledge of and networks with environmental and sustainable development legal experts in country;
- Experience strengthening environmental legal expertise at the sub-national level in Nigeria, across the geo-political zones;
- Technical expertise working with Nationally Determined Contributions (NDCs), including implementation plans and policies;
- Developing the capacity of governments related to the implementation of NDCs, utilizing local expertise;
- Working under the leadership and guidance of governments;
- Experience with a partnership-based approach where different organizations work jointly to deliver work in country;
- Expertise in successfully engaging key government ministries and other relevant stakeholders;
- Applying gender principles to approach the assignment, and wherever possible, produce sex-disaggregated data and gender-responsive actions;
- A consortium of vendors will be considered if it contributes to the technical requirements and delivery of activities. Sub-contracting will also be permitted.

The Vendor must be based in and registered in Nigeria. Proposals shall take into account universal design and potential environmental impacts.

Content

Prospective Vendor should submit the below.

- A statement of interest describing the proposed team and how it meets the above requirements;
- CVs of team members;
- Examples of and references to similar previous work as described in the requirements;
- An outline of the proposed methodology and workplan to deliver on the above-mentioned activities, including specific measures to incorporate gender considerations in work activities;
- An account of how the work and/or vendor is environmentally sustainable;
- A Gantt chart of work activities to deliverable dates;
- A detailed budget, broken down by deliverable. In addition, please provide budgets under the assumption that movement restrictions will remain in place, preventing travel and workshops. If you do include budgets for travel and workshops, please provide these as a separate line item.

The entire application package should not exceed 20 pages.

EVALUATION AND SELECTION

Evaluation Criteria

The following elements will be the primary considerations in evaluating all proposals submitted in response to this RFP.

- Completeness of all required elements;
- Experience with similar projects;
- Vendor's technical expertise relevant to the stated requirements of the RFP;
- Vendor's ability to complete the activities within the set timelines;
- Overall cost of the vendor's proposal and best value for money.

Selection Process

No proposal development costs shall be charged to WRI; all related expenses are to be borne by the bidders. WRI may award to the bidder offering best value without discussions. However, WRI reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range. WRI may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFP without obligation to such prospective vendors, or make multiple awards under this RFP.

By submitting a proposal in response to this RFP, vendors are certifying that the following statements are true and correct, unless otherwise disclosed in their proposal:

- a. they are not bankrupt, being wound up, or having their affairs administered by the courts. They have not entered into an arrangement with creditors, do not have suspended business activities, are not subject of proceedings concerning those matters, nor or are they in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- b. they or persons having powers of representation, decision-making or control over them have not been convicted of an offence concerning their professional conduct by a final judgment;
- c. they have not been guilty of grave professional misconduct; proven by any means which the Partnership can justify;
- d. they have fulfilled obligations relating to the payment of social security contributions or taxes in accordance with the legal provisions of the country in which they are established, and those of the country where the contract is to be performed, as applicable;
- e. they or persons having powers of representation, decision-making or control over them have not been convicted for fraud, corruption, involvement in a criminal organization or money laundering by a final judgment;
- f. they do not make use of child labor or forced labor, nor do they practice discrimination. They respect the right to freedom of association and the right to organize and engage in collective bargaining pursuant to the core conventions of the International Labour Organization (ILO);
- g. they are not subject to a conflict of interest with regard to this procurement;
- h. they are not guilty of misrepresentation in certifying to the above information, as required as a condition of participation in the tender procedure.

Proposals will be rejected if any illegal corrupt practices have taken place in connection with the award.

Proposal Submission

All proposals must be submitted by 12 June (17:00 GMT-5) to caep@ndcpartnership.org. Please use the following format for the email subject line: CAEP05_Rwanda.RFP_ORGANIZATION NAME. All proposals must be submitted in electronic format.