

REQUEST FOR PROPOSALS (RFP #CAEP07)

Climate Action Enhancement Package: Technical Assistance for Mali

SUMMARY OF PROCUREMENT

The NDC Partnership Support Unit is searching for a consultant, vendor or organization (herein referred to as vendor) to provide technical assistance to Mali as part of the NDC Partnership's Climate Action Enhancement Package (CAEP). This will include the delivery of studies, tools, guides, and capacity building to the Ministry of Finance in climate finance, and integration of NDCs into public expenditure and investments. These activities should be delivered by December 2020. Proposals, along with all requirements, should be submitted by April 8, 2020. The contract will be Fixed Price with a reimbursable component.

About the NDC Partnership

The NDC Partnership is a global coalition of countries and institutions collaborating to drive transformational climate action through sustainable development. Through our Partnership, members leverage their resources and expertise to provide countries with the tools they need to implement their NDCs and combat climate change to build a better future. The NDC Partnership Support Unit is jointly hosted by the World Resources Institute (WRI) and the UN Climate Change Secretariat. For this project, the vendor would be contracted directly through WRI.

About the World Resources Institute

Founded in 1982, the World Resources Institute (WRI) is a global environmental think tank that goes beyond research to put ideas into action, by working with governments, companies, and civil society to build solutions to urgent environmental challenges. WRI's transformative ideas protect the earth and promote development because sustainability is essential to meeting human needs and fulfilling human aspirations in the future.

About the Climate Action Enhancement Package (CAEP)

The Climate Action Enhancement Package (CAEP) is a new offering of the NDC Partnership. It is designed as a targeted, demand-driven and fast-track initiative to deliver support for the development and implementation of enhanced and more ambitious NDCs. It allows countries to address the challenges of the first generation of NDCs by providing support for the development and implementation of evidence based, high-quality NDCs with broad ownership from society and government. The CAEP is designed to catalyze transformational change towards resilient, sustainable and low emission development, supporting the objectives of the Paris Agreement. It does this through two main objectives:

- **Objective 1:** Enhance NDCs, including by raising ambition, as part of the Paris Agreement's NDC update process;
- **Objective 2:** Fast-track implementation of NDCs, including by providing in-country technical expertise and capacity building.

Through CAEP, developing country members of the NDC Partnership applied for assistance for specific activities under either objective. The work described in this RFP reflects the request for support submitted by the country through the CAEP process.

SCOPE OF WORK AND ACTIVITIES

In Mali, the Partnership has coordinated with the Government to elaborate the specific work activities and deliverables that pertain to priority CAEP requests. The CAEP priorities for Mali are to define, in collaboration with the Ministry of Finance, a new budgeting system including the integration of the NDC into the national budget and strengthening the capacity of the Ministry of Finance to implement the new budgeting system. The Government of Mali adopted the Strategic Framework for Economic Recovery and Sustainable Development (CREDD) 2019-2023 making the integration of environment and climate change a strategic priority. Protecting the environment and building resilience to change would benefit from a total of 335.5 billion FCFA, an annual average of 67.1 billion CFA francs and 2.3% of total CREDD expenditure. Additionally, the Government of Mali developed a NDC Partnership Plan integrating priority investment projects, and a climate investment plan. In collaboration with the Ministry of Finance and The Environment and Sustainable Development Agency (AEDD) this support aims to (i) provide the Ministry of Finance with analytical studies and tools on integration of the NDCs into the national budgeting system (ii) organize capacity building workshops for the Ministry of Finance's staff on national and regional planning for the integration, monitoring and evaluation of NDCs.

The original CAEP request is provided below, in addition to the elaborated work activities and expected deliverables. The deliverable deadlines are also included, related to specific activities. All work under Objective 1 should be completed in time to feed into the country's NDC update efforts.

CAEP Original Request	Activities	Deliverables	Deadline
ACTIVITY CODE: A447 1			
1. Define, in collaboration with the Ministry of Finance, a new budgeting system including the integration of the CDN into the national budget	1.1 Study on the economic evaluation of the impact of sectoral and fiscal policies compatible with the objectives of the CDN, taking into account greenhouse gas simulations in economic modeling tools. The study will lead to the development of recommendations for decision-makers, and climate indicator and variables that can be used by the structures responsible for the implementation of the Mali NDC.	<ul style="list-style-type: none"> • Methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Inception report; • Interim report • Final report of the study; • Coverage of workshop costs; • Organization of the workshops. 	June 2020
	1.2 Study including the integration of the NDC into the process of selecting projects and public investment programs in Mali. The study will lead to the development of a tool, guide or manual with project / program selection criteria for sectoral services eligible for public investment.	<ul style="list-style-type: none"> • The delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Inception Report; • The full diagnostic report presenting the state of play of the selection process of public investment projects and programs in Mali; • Interim Report; • Final report of the study; • Organization of the workshops; • Coverage of workshop costs; • Improvement of the existing information system, software development. 	June 2020
	1.3 Establish a framework for mobilizing funding for various projects and programs including the integration of the CDN. The "funding mobilization framework" is a working group that will be set up to prepare project concept notes.	<ul style="list-style-type: none"> • The delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Inception Report; • M/P presentation sheet template; • Information and awareness-raising plan for the actors involved in the process of validation of the tools; • Strategies for communication and dissemination of the tools; • Organization of workshops; • Coverage of workshop costs. 	October 2020
	1.4 Set up a monitoring and evaluation system for public investment projects and programs including the integration of the CDN.	<ul style="list-style-type: none"> • The delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Inception Report; • Interim Report; • Final report of the study; • The report of the complete diagnosis presenting the state of play of the existing monitoring and evaluation system of public investment projects and programs in Mali; • Improvement of the existing information system, software development; • Guide to Monitoring and Evaluation of climate change-related public investments (Template/coverage/reporting tools, software or application); 	June 2020

		<ul style="list-style-type: none"> • A mechanism for monitoring and evaluating public investments linked to climate change; • Organization of the workshops; • Coverage of workshop costs. 	
	1.5 Organize a national workshop on climate finance	<ul style="list-style-type: none"> • Delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Information and awareness-raising plan for the actors involved in the process; • Communication supports and media coverage; • Organization of the workshops; • Coverage of workshop costs; • Technical assistance. 	November 2020
2. Strengthen the capacity of the Ministry of Finance to implement the new budgeting system	2.1 Strengthen the technical and operational capacities of DNPd and DGB executives on the planning process integrating the NDC, climate change, sustainable development and climate finance.	<ul style="list-style-type: none"> • Delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Organization of the workshops; • Participant's workbook; • Technical assistance and moderator; • Kits and accessories; • Communication supports and media coverage. 	September 2020
	2.2 Strengthen the technical and operational capacities of the DRPSIAP and SLPSIAP agents on the regional and local planning process integrating the CDN, sustainable development and climate change.	<ul style="list-style-type: none"> • Delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Organization of the workshops; • Participant's workbook; • Technical assistance and moderator; • Kits and accessories; • Communication supports and media coverage. 	July 2020
	2.3 Strengthen the capacities of the DNPd, the CPS and the focal point agents of the structures for the implementation and monitoring-evaluation of public investment projects and programs in Mali including the integration of the CND.	<ul style="list-style-type: none"> • Delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Organization of the workshops; • Participant's workbook; • Technical assistance and moderator; • Kits and accessories; • Communication supports and media coverage. 	August 2020
	2.4 Strengthen the capacities of executives from the Ministry of Economy and Finance on the aspects linked to the internalization of the effects of climate change in the macroeconomic framework.	<ul style="list-style-type: none"> • Delivery methodology and implementation approach; • Proposal of a plan / calendar / chronogram of intervention; • Organization of the workshops; • Participant's workbook; • Technical assistance and moderator; • Kits and accessories; • Communication supports and media coverage. 	December 2020
Maximum country budget available: USD 90,000			

The costs of the event section will be reimbursable. It will need to be budgeted by activity per table below. Please, use the best estimate to complete the table. The amount reimbursed will correspond to costs actually incurred.

<i>Line Item – for Reimbursable Event Activity</i>	<i>Price</i>
Economy airfare	
Participant shuttles	
Hotel venue	
Translator	
Other	
TOTAL	

TIMELINE

The vendor procurement for this RFP will follow the below timeline (all dates are considered by 11:59 pm EST):

RFP issued	March 16, 2020
Expressions of interest and RFP questions	April 16, 2020
Deadline for submission of proposals	April 21, 2020
Selection of vendor and signing of contract	May 15, 2020
Start of contract	May 24, 2020
All activities finalized	December 20, 2020

All questions to the RFP should be sent directly to: caep@ndcpartnership.org. Answers to RFP questions will be shared with all parties who have asked questions or otherwise expressed interest in submitting a proposal.

PROPOSAL GUIDELINES

Requirements

The selected vendor must demonstrate capacity in similar work, particularly:

- Technical expertise working with Nationally Determined Contributions (NDCs), particularly in mitigation or adaptation measures and policies;
- Developing the capacity of governments related to the implementation of NDCs, utilizing local expertise;
- Technical experience working on national budgeting, macroeconomic forecasting, project and fund monitoring and evaluation, and climate finance;
- Fluency in French and English;

- Experience organizing running trainings and capacity-building workshops;
- Working under the leadership and guidance of governments;
- Experience with a partnership-based approach where different organizations work jointly to deliver work in country;
- Expertise in successfully engaging key government ministries and other relevant stakeholders;
- Applying gender principles to approach the assignment, and wherever possible, produce sex-disaggregated data and gender-responsive actions;
- A consortium of vendors will be considered if it contributes to the technical requirements and delivery of activities. Sub-contracting will also be permitted.

Content

Prospective vendors should submit:

- A statement of interest describing the proposed team and how it meets the above requirements;
- CVs of team members;
- Examples of and references to similar previous work as described in the requirements;
- An outline of the proposed methodology and workplan to deliver on the above-mentioned activities;
- An account of how the work and/or vendor is environmentally sustainable;
- A Gantt chart of work activities to deliverable dates;
- A detailed budget. (Bidders are strongly encouraged to use the CAEP RFP Budget Template, available for download [here](#).)

EVALUATION AND SELECTION

Evaluation Criteria

The following elements will be the primary considerations in evaluating all proposals submitted in response to this RFP.

- Completeness of all required elements;
- Experience with similar projects;
- Vendor's technical expertise relevant to the stated requirements of the RFP;
- Vendor's ability to complete the activities within the set timelines;
- Overall cost of the vendor's proposal and best value for money.

Selection Process

No proposal development costs shall be charged to WRI; all related expenses are to be borne by the bidders. WRI may award to the bidder offering best value without discussions. However, WRI reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range. WRI may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFP without obligation to such prospective vendors, or make multiple awards under this RFP.

Proposal Submission

All proposals must be submitted by April 21, 2020, to caep@ndcpartnership.org. Please use the following format for the email subject line: CAEP_MALI.RFP_ **ORGANIZATION NAME**. All proposals must be submitted in electronic format.