

# **Request for Proposals: Support Malawi to develop National Climate Change Gender Action Plan**

June 2024

## **SUMMARY OF PROCUREMENT**

The NDC Partnership Support Unit intends to subgrant funding to a partner to develop a Gender Action Plan for the Government of Malawi. This subgrant agreement will run until March 2025.

The overall purpose of the consultancy is to develop a National Gender Action Plan (GAP) for Malawi which identifies gender specific issues in each priority sector while providing opportunities and possible measures into climate change planning processes and key sector development processes that can be used in NDC, LT-LEDS, NAP implementation processes.

## **BACKGROUND**

### **The NDC Partnership**

The NDC Partnership is a global coalition that works with national governments, international institutions, and civil society, to fast-track climate and development action. To date, the Partnership's membership brings together 126 countries—developed and developing—56 institutional members, and 40 associate members. Through the Partnership, members leverage their resources and expertise to provide countries with the tools they need to implement their NDCs to combat climate change and build a better future.<sup>1</sup>

In 2015, the world endorsed the Paris Agreement and the 2030 Agenda for Sustainable Development. These historic accords presented countries with an unprecedented opportunity to align the climate and sustainable development agendas to spur economic growth and improve the livelihoods of all people. Nations signal their commitments to the Paris Agreement through Nationally Determined Contributions (or NDCs) - each country's strategy to cut its own greenhouse gas emissions and build resiliency against the negative effects of a changing climate. One of the unique value propositions that the NDC Partnership brings through its in-country work is leveraging the support from a consortium of partners towards a common objective set by the government. The Partnership, through its Country Engagement process, engages directly with ministries and other stakeholders to assess climate related needs and identify opportunities for collaboration around these needs—across sectors, regions, and international partners. Through targeted and coordinated technical assistance, members of the Partnership support

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<sup>1</sup> The NDC Partnership is hosted by the World Resources Institute in Washington DC, US; UNFCCC in Bonn, Germany; and UNOPS.

countries with, for example, policy and strategy formulation for NDC mainstreaming, development of NDC implementation plans and resource mobilization, NDC revision and enhancement, or green economic recovery post-pandemic.

The NDC Partnership has been engaged with the Government of Malawi since 2017, supporting planning for NDC implementation and coordinating its members to respond to requests for support. In 2021, the Government of Malawi, through the Environment Affairs Department in the Ministry of Natural Resources and Climate Change, with support from the NDC Partnership, developed its NDC and in 2022 developed an NDC implementation Plan, that outlines the key outcomes and projects necessary to achieve Malawi's NDC targets.

## **SCOPE OF WORK AND DELIVERABLES**

Government of Malawi (GoM), through the Malawi 2063 Ten Year Implementation Plan (MIP 1) recognises that empowerment of women and girls improves access to economic resources and decision making at household level. Both climate change and achievement of Gender Equality are recognized as enablers in achieving the national agenda the Malawi 2063 (Mw 2063) that attains 'to envisages an inclusive wealth-creating and self-reliant nation'.

Malawi would therefore like to ensure that women are at the centre stage of managing issues of climate change which disproportionately affect them more as compared to male counterparts. The Ministry of Gender, Community Development, and Social Welfare would thus like to request for the domestication of the GAP to guide interventions in climate change with a gender lens.

The objective of this request is to develop a Gender Action Plan, working closely with the Ministry of Natural Resources and Climate Change, the Ministry of Gender, Community Development and Social Welfare, and a Gender Expert, to facilitate the implementation of activities that promote gender equality and inclusiveness in climate actions. The partner will be responsible for a detailed stock take of gender actions in line with current sectoral priorities and commitments within Malawi's NDC. They will create an effective national Gender Action Plan.

The partner will also be required to carry out stakeholder consultations (which includes interviews, meetings, focus groups, workshops) while ensuring that their comments, concerns and recommendations are taken into consideration and as well as to ensure that the stakeholders are kept informed of the GAP updating process. In addition, the partner will develop clear budgets and timelines for implementation of the GAP, including actions to address vulnerabilities. The implementation plan will include tangible programs and projects.

The partner will meet with Ministry of Gender, Community Development and Social Welfare and the Ministry of Natural Resources and Climate Change every 2 weeks to provide an update on progress.

The technical assistance is estimated to begin in August 2024 and end in March 2025.

### **Key Deliverables**

1. Inception report including a detailed work plan and implementation schedule
2. Report on Gender Integration into principal climate change and sectoral planning documents, including monitoring and evaluation activities
3. Capacity needs assessment to assist Gender Expert in workshop and training planning
4. Consolidated Report for stakeholder consultations
5. Draft National Gender Action Plan
6. Final National Gender Action Plan

## **Institutional Arrangements**

The partner will work closely with the Director of Planning in the Ministry of Gender, Community Development and Social Welfare and a Gender Expert to ensure alignment of priorities and consultations. The partner will also engage various ministries including the Ministry of Natural Resources and Climate Change and key stakeholders in addition to the NDC Partnership.

## **Submission and Approval of Reports**

The partner will produce the reports/deliverables as indicated above.

Fifty (50) hard copies and one (1) electronic copy of the final draft National Climate Change Gender Action Plan will be presented to the Ministry of Gender, Community Development and Social Welfare and the Ministry of Natural Resources and Climate Change for distribution to key stakeholders and other interested parties. The reports must be written in proper English. Please note that the final report must be book bound.

# **PROPOSAL SUBMISSION AND EVALUATION**

## **Content**

Interested non-governmental organizations should submit the following:

- Technical proposal: describing implementation approach, proposed work plan and timeline (max 3 pages)
- Organizational capacity and experience: CVs and roles of proposed team members, examples and references with contacts of similar previous work
- Detailed budget with breakdown by deliverable

## **Evaluation criteria**

The following elements will be the primary consideration when evaluating proposals in response to this RFP.

- Completeness of all required elements
- Experience with similar projects
- Vendor's technical expertise relevant to the stated requirements of the RFP
- Vendor's proposed methodology and ability to complete the activities within the set timelines
- Overall cost of the vendor's proposal and best value for money

## Selection process

No proposal development costs shall be charged to the NDC Partnership (NDCP); all related expenses are to be borne by the bidders. NDCP may award the bidder offering the best value for money without discussion. However, NDCP reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range. NDCP may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFP without obligation to such prospective vendors or make multiple awards under this RFP.

## Submission and timeline

The subject of the email should read: "Proposal for the development of Malawi's National Climate Change Gender Action Plan."

The above email should be submitted by **5:00 pm Washington, DC time on July 19, 2024** via e-mail to [gloria.namazzi.5@ndcpartnership.org](mailto:gloria.namazzi.5@ndcpartnership.org), copying [hannah.girardeau@ndcpartnership.org](mailto:hannah.girardeau@ndcpartnership.org).

We will consider applications as they are received. Only short-listed candidates will be contacted, and final terms will be discussed upon selection. Please use the following format for the email subject line: Gender Action Plan\_Malawi\_OrgName.

All proposals must be submitted in electronic format.