ABOUT THE NDC PARTNERSHIP

The NDC Partnership is a global coalition of countries and institutions collaborating to drive transformational climate action through sustainable development. In 2015, the world endorsed the Paris Agreement and the 2030 Agenda for Sustainable Development. Nations signal their commitments to the Paris Agreement through Nationally Determined Contributions (NDCs) - each country’s strategy to cut its own greenhouse gas emissions and build resilience against the negative effects of a changing climate. The Partnership advances the goals of the Paris Agreement by bringing together over 200 countries and institutions in new ways to accelerate NDC implementation and enhance ambition over time. The Partnership’s work through 120 partners supporting more than 90 countries produces many examples of impact, lessons learned and ideas for the future. The Partnership is governed by a Steering Committee, co-chaired by two country representatives. The Partnership’s work is facilitated by a Support Unit based at the World Resources Institute in Washington DC and the UNFCCC Secretariat in Bonn, Germany.

BACKGROUND

Moldova has been an active member of the NDC Partnership, which is a global coalition of countries and institutions working together to drive transformational climate action. Moldova’s engagement in this partnership underscores its commitment to fulfilling the goals of the Paris Agreement. In March 2020, Moldova submitted its updated First NDC, reflecting its dedication to reducing greenhouse gas emissions and enhancing climate resilience (UNFCCC) (NDC Partnership).

As of 2024, Moldova is preparing for the next phase of its climate commitments with plans to submit a new NDC in 2025. This upcoming NDC will outline more ambitious targets and strategies to further integrate climate action into national development policies (UNFCCC). The focus areas include improving measurement, reporting, and verification (MRV) systems, advancing gender equality, and promoting multi-stakeholder engagement to ensure a holistic approach to climate resilience and mitigation.

The Senior Climate Policy Advisor will play a pivotal role in this process by providing technical and policy advisory services, coordinating development partner support, and facilitating the formulation of detailed work plans. The advisor will also lead the development of a comprehensive Mitigation and Adaptation Options Paper, ensuring that the proposed strategies align with Moldova’s specific needs and international best practices. By fostering effective stakeholder engagement and overseeing the coordination of the NDC 3.0 taskforce, the advisor will ensure seamless collaboration and timely implementation of Moldova’s climate objectives.

SCOPE OF WORK

(i) Technical and Policy Advisory Services

- Provide expert guidance to the Focal Point (FP) in the Ministry of Environment on the NDC 3.0 development process.
- Assist in the formulation of NDC policies, ensuring they are in line with international best practices and Moldova’s national context.
• Offer technical advice on integrating climate goals into sectoral strategies and national development plans.

(ii) **Coordination, Tracking, and Monitoring**
• Oversee the coordination of support provided by development partners, ensuring alignment with Moldova’s NDC objectives.
• Develop and maintain a robust system for tracking and monitoring climate actions and NDC-related activities.
• Regularly update stakeholders on progress and ensure transparency in the reporting of climate actions.

(iii) **Project Development and Funding Preparation**
• Support the development and preparation of project proposals and concepts for potential donor funding.
• Identify and secure funding opportunities to support the implementation of NDC actions.
• Collaborate with stakeholders to ensure project proposals meet donor requirements and national priorities.

(iv) **Identifying Opportunities for Technical Assistance**
• Identify and advocate for new opportunities for technical assistance that enhance Moldova’s capacity to implement its NDCs.
• Facilitate access to international expertise, tools, and methodologies that support NDC implementation.
• Foster partnerships with development agencies, NGOs, and the private sector to leverage additional support and resources.

(v) **Advisory Support for Development Partner Coordination**
• Provide strategic advice to the FP on coordinating development partners’ activities related to NDC implementation.
• Ensure effective communication and collaboration among all partners involved in NDC-related initiatives.
• Organize regular coordination meetings to align partners’ efforts and maximize synergies.

The Advisor will be embedded in the Ministry of Environment. As the leading entity of the national climate agenda, the Ministry coordinates activities related to the fulfillment of climate commitments, including the NDC.

**ROLES AND RESPONSIBILITIES**

The following responsibilities are part of the Advisor are as follows:

1. **Facilitation of updated NDC**
   1.1. Advise the government on identifying appropriate implementing and development partners for each action/priority.
   1.2. Define roles and responsibilities for each stakeholder to ensure effective collaboration and accountability.
   1.3. Advise the government on potential and appropriate implementing and development partner/s for each action/priority and identifying the roles and responsibilities of each stakeholder;
   1.4. Collaborate with the Support Unit to document changes in the operating context and provide support to the Ministry of Environment and stakeholders in decision-making processes;
   1.5. Oversee the coordination NDC Partnership missions to Moldova and take the lead on the implementation of its recommendations;
   1.6. Facilitate periodic coordination and information exchange among partners in Moldova, focusing on leveraging and mobilizing their respective advantages in support of the development of the 2025 NDC and provide additional support needed by the Ministry of Environment to coordinate development partners.

2. **Mobilization of resources for implementation**
2.1. Support the country in exploring, following up on and in mobilizing partner support for its needs and priorities (and update those along the way as needed following the government’s guidance) along with a preferred process for coordination of country engagement under the NDC Partnership;

2.2. Identifying further needs for NDCs 3.0 preparation;

3. Development of Work Plan and Methodology
3.1. Lead the formulation of a detailed work plan, including a methodological description, schedule, activities, and expected results.
3.2. Ensure the work plan aligns with international best practices and Moldova’s specific context and priorities.
3.3. Regularly update and adapt the work plan as necessary to respond to emerging needs and feedback from stakeholders.

4. Coordination and Engagement
4.1. Develop and implement a stakeholder engagement plan to facilitate the involvement of government agencies, development partners, and other relevant stakeholders in the NDC 3.0 development process.
4.2. Coordinate the activities of the NDC 3.0 taskforce, ensuring seamless integration of inputs from different entities.
4.3. Organize and lead regular coordination meetings to promote collaboration, information sharing, and consensus-building among stakeholders.

5. NDC Options Paper
5.1. Lead the preparation of an NDC Options Paper, incorporating inputs and recommendations from all development partners and stakeholders.
5.2. Identify and evaluate feasible and impactful options for mitigation and adaptation to be included in the NDC.
5.3. Develop recommendations for stakeholder inclusion in policy development and implementation processes related to the NDC, just transition, financing options, technology transfer, capacity building, and technical assistance.
5.4. Propose options for enhancing transparency and reporting mechanisms related to the NDC.

6. Policy Analysis and Recommendations
6.1. Prepare a policy note for the Ministry of Environment outlining key recommendations for NDC 3.0.
6.2. Assess existing and planned policies and regulations and provide recommendations for aligning them with the NDC goals.
6.3. Identify and propose new enabling policies and regulatory frameworks necessary to support the implementation of the new NDC.

7. Progress Reporting and Communication
7.1. Develop and deliver periodic (quarterly) progress reports on the NDC development process.
7.2. Highlight achievements, challenges, and next steps in each progress report.
7.3. Summarize outcomes of regular coordination meetings, ensuring transparent and effective communication among all stakeholders.
7.4. Options, technology transfer, and other resources to support NDC implementation

8. Quality Assurance and Compliance
8.1. Ensure that all deliverables and activities comply with international standards and best practices.
8.2. Conduct quality assurance reviews of all documents and outputs to ensure accuracy, relevance, and effectiveness.
8.3. Maintain a high level of professionalism and integrity in all interactions and deliverables.

### Deliverables

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<th>Deliverable</th>
<th>Timeframe</th>
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3
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<th>Work plan, including methodological description, schedule, activities and expected results.</th>
<th>Month 1</th>
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<td>2</td>
<td>NDC development plan, including scope of work for NDC 3.0 taskforce: Joint scope of work comprising all anticipated inputs coming from different gov’t agencies and development partners and other stakeholder (i.e., stakeholder engagement plan)</td>
<td>Month 2</td>
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<td>3</td>
<td>NDC Options Paper (i.e., draft NDC report comprising of inputs and recommendations from all development partners and stakeholders on feasible and impactful mitigation and adaptation options for inclusion in the NDC). This includes options as well for the government related to stakeholder inclusion in the policy development and implementation processes relevant to NDC, just transition, financing options, accessing technology transfer capacity building and other technical assistance to enhance the country’s capacity for implementation, and options for transparency and reporting.</td>
<td>Month 5</td>
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<td>4</td>
<td>Policy note for the Ministry of Environment on key recommendations for NDC 3.0 that takes into consideration existing (and planned) policies and regulations, with recommendations for aligning them with NDC goal, as well as identification of new enabling (policies and regulatory) frameworks needed to support the implementation of the new NDC.</td>
<td>Month 6</td>
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<td>5</td>
<td>Periodic progress reports comprising of NDC development process, highlighting achievements, challenges, and next steps, and summaries of regular coordination meetings with government agencies, non-government stakeholders, and development partners to ensure seamless collaboration and communication throughout the NDC development process</td>
<td>Month 3-6 for the final review.</td>
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<td>6</td>
<td>Supporting the drafting of the updated NDC document, including mitigation and adaptation-related goals, with estimated conditional and unconditional targets for each sector and subsector at the country level.</td>
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**CONTRACT DURATION**

This is a 6-month position based in Chisinau, Moldova. The earliest expected start date is June 2024.

**QUALIFICATIONS AND EXPERIENCE**

Qualifications

- Advanced degree in public policy, global governance (climate/environment), climate finance, geography, environmental science, public finance, economics, sustainable development, or a similar field;
- A bachelor’s degree with two additional years of work experience can be accepted in lieu of an advanced degree;
- At least 5 years of experience in public policy, climate/environment and sustainable development in Moldova;
- Demonstrable experience working in climate change tasks in Moldova, including, but not limited to, mitigation and adaptation action, government policy and legal frameworks, MRV, M&E systems, and results-based management;
- Demonstrated skills in managing and aligning diverse groups of stakeholders, including development agencies, non-state actors / civil society, financial institutions, the private sector, and others;
- Experience in facilitating the implementation of NDCs and similar public policy frameworks is an asset;
- Demonstrated experience in fostering networks with senior leaders and high-level audiences;
• Familiarity with UNFCCC processes, including Subsidiary Body and Conference of Parties (CoP), NDC and past experience in the government’s climate change process;
• Excellent writing, editing, digital, and oral communication skills (English);
• Advanced proficiency in English and Romanian is required.

EVALUATION AND SELECTION

Evaluation Criteria
The following elements will be the primary considerations in evaluating all proposals submitted in response to this TOR:

• Completion of all required elements;
• The extent to which the consultant’s proposal fulfills WRI’s stated requirements as set out in the TOR;
• Experience with similar projects;
• Overall cost of the consultant’s proposal;
• Debarment and sanctions – WRI will not consider proposals from consultants that are presently debarred by the U.S. government or named on any restricted parties lists;
• Sustainability – WRI values sustainability and all other factors being equal, will favor a proposal to more sustainably perform the work.

The candidate offering the best overall value will be selected. For this procurement, price and non-price aspects are considered to be of approximately equal importance.

Selection Process
No proposal development costs shall be charged to WRI. All expenses are to be borne by the bidders. WRI may award to the bidder offering best value without discussion. However, WRI reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range.

WRI may, at its discretion and without explanation to the prospective consultants choose to discontinue this TOR without obligation to such prospective consultants or make multiple awards under this TOR. Contracts will not be awarded to consultants debarred by the US government or named on restricted parties lists.

TO APPLY

Qualified candidates are invited to send their application documents by c.o.b., Monday, 17 June 2024 in electronic with the format to Sertac Turhal, Country Engagement Specialist, sertac.turhal@ndcpartnership.org

We will consider applications as they are received. Only short-listed candidates will be contacted, and final terms will be discussed upon selection. Please use the following format for the email subject line: subject ‘Moldova Senior Climate Policy Advisor Application_NAME’. All applications must be submitted in electronic format.