

# Request for Proposals – Taskforce on Access to Climate Finance Annual Report and Associated Methodology

**June 2024**

## Introduction

The NDC Partnership Support Unit seeks a vendor to develop a detailed methodology and collect data to measure progress against the Taskforce on Access to Climate Finance Principles and Recommendations (P&Rs) and elaborate the Taskforce 2024 Annual Report.

## Background and context

### ABOUT THE NDC PARTNERSHIP

The NDC Partnership is a global coalition, bringing together more than 200 members, including more than 120 countries, developed and developing, and nearly 100 institutions to deliver on ambitious climate action that helps achieve the Paris Agreement and drives sustainable development. Governments identify their NDC implementation priorities and the support needed to translate them into actionable policies and programs. Based on these requests, the membership offers a tailored package of expertise, technical assistance, and funding. This collaborative response provides developing countries with access to a wide range of resources to adapt to and mitigate the impacts of climate change and foster more equitable, sustainable development.

### ABOUT THE TASKFORCE & CENTRE FOR ACTION ON CLIMATE ACCESS

The Taskforce on Access to Climate Finance (the Taskforce) was convened by the UK COP26 Presidency alongside Fiji in response to longstanding concerns from climate-vulnerable developing countries that the mechanisms for accessing climate finance remain slow, complex, uncoordinated, resource-intensive, and highly project-based. The Taskforce is a joint initiative involving the participation of a range of climate-vulnerable developing countries, bilateral and multilateral climate finance providers, dedicated climate funds and other relevant organizations and initiatives.

The Taskforce proposes a new approach that aims to deliver a transformational step change in climate finance access at the national and local levels and to spur a related shift in the wider public climate finance architecture, improving the predictability, flexibility, transparency, affordability, and speed of disbursement of climate finance. To support the delivery of this new approach, the Taskforce has developed five principles and twenty-two recommendations, which are designed to guide providers and recipients in how climate finance can be accessed, programmed, and used.

The Principles are summarized below. Further details can be found [here](#).

1. Country Ownership
2. Harmonization of Processes and Alignment of Finance
3. Responsiveness to Country Needs and Climate Vulnerability
4. Flexibility and Innovation
5. Transparency and Accountability

Aligned with the Taskforce Principles and Recommendations (P&R), three key concepts underpin the proposed new approach to enhanced access:

- Programmatic and coordinated approach
- Coordination with existing initiatives
- Inclusivity

A group of ‘pioneer’ countries have been testing this approach, beginning with Bangladesh, Fiji, Jamaica, Rwanda and Uganda and then expanding to Mauritius and Somalia.

The Center for Access to Climate Finance (“the Center”) was launched at COP 28 and is hosted by the NDC Partnership Support Unit. The Center will scale up and amplify the learning from the Pioneer Country pilots to enable systemic opportunities to improve climate finance.

The Center will collect and disseminate evidence from the Pioneer Country trials and gather and share lessons learned between climate-vulnerable countries to help develop new solutions, scale up successes, and advance the global agenda on improved access to climate finance. The Center will share knowledge and experience between countries, mainstream solutions with countries beyond the Taskforce, and identify and advance opportunities for system reforms. The intended results are improved predictability, flexibility, affordability and acceleration of climate finance.

## Purpose and scope

Under the direction of the Climate Finance Associate and the Head of Climate Finance, the vendor will (i) develop a methodology to measure progress made by climate finance providers and recipients against the Taskforce Principles and Recommendations (P&Rs), (ii) based on the developed methodology, collect the data, and draft the Taskforce 2024 Annual Report, and (iii) provide recommendations for the work of the Center in the year ahead.

### **Methodology Development**

The vendor will develop a simple methodology and KPIs to measure progress against the Taskforce’s P&Rs, and report the progress achieved to date. Data will be collected based on existing information sources, an annual survey of Taskforce members and observers, and targeted interviews, with flexibility for vendors to propose alternative and innovative methodological approaches.

As part of the methodology, the vendor will deliver detailed Means of Verification (MOV) describing each indicator, the collection method, the collection frequency, data sources, and any other relevant details to ensure consistency in data collection and measurement over time.

### **Annual Report Development**

The vendor will collect baseline data against the P&Rs using the methodology developed. The results will be summarized into an Annual Report to include:

- The P&R baseline against which progress will be measured in future years.
- An overview of the progress made over the previous year.
- An overview of the progress made to introduce efficiency reforms at the system level.
- An account of progress made against the 2023 Annual Report.
- Main lessons learned in applying the P&R which can be applied and adopted by countries.
- Recommendations for the year ahead.

Areas where further progress against the Principles and Recommendations is needed will inform the development of policy briefs. In addition, based on the lessons learned through the Taskforce’s work, the Center will review and propose recommendations to improve or further strengthen the Principles and Recommendations. These recommendations will be reflected in the Annual Report.

## Deliverables

Activity	Deadline
Evaluate the existing materials and reports of the Taskforce on Access to Climate Finance and prepare a detailed work plan.	2 weeks after signature of the contract
Deliver a draft methodology for developing the annual report of the Taskforce and data collection tool for measuring the progress made against the Principles & Recommendations.	1 month after signature of the contract
Based on feedback received, deliver the final methodology to develop the annual report of the Taskforce and the data collection tool to set a P&R baseline and measure progress made against the Principles & Recommendations.	1.5 months after signature of the contract
Collect data on progress against the Principles & Recommendations <sup>1</sup> .	2 months after signature of the contract
Deliver a draft annual report summarizing progress made against the Principles & Recommendations, highlighting success cases, areas where further progress is needed, and suggested actions for major climate finance providers, pioneer countries and Taskforce.	2.5 months after signature of the contract
Based on feedback received, deliver the final annual report summarizing the progress made against the Principles & Recommendations, highlighting success cases, areas where further progress is needed, and suggested actions for major climate finance providers, pioneer countries and Taskforce.	3 months after signature of the contract

<sup>1</sup> All raw data and material from the consultations will be organized and made available to the NDC Partnership, preserving confidentiality in the use of the information.

## Proposal Guidelines

### REQUIREMENTS

- Team lead with a master's or Ph.D. in Economics, Finance, Statistics, Development, Climate Science, or a related field.
- 10+ years of experience, predominantly in international development or related field.
- 10+ years of experience in climate finance.
- 10+ years of experience in monitoring, evaluation, research and/or learning.
- 8+ years of project management experience [team lead].
- 8+ years of stakeholder consultation experience.
- Demonstrated excellent oral and written communication skills.
- Language required: Working professional levels of English and French.
- Expertise in quantitative/qualitative analysis, statistical analysis, impact analysis, performance and/or impact evaluation, and data quality assurance.
- Familiarity with climate finance, its challenges, and main actors.

### CONTENT

Prospective vendors should submit:

- Technical proposal (max 5 pages)
- CVs and roles of all proposed team members
- Examples and references with contacts of similar previous work
- Proposed work plan and timeline (max 3 pages)
- Detailed budget with breakdown by deliverable

## Evaluation and Selection

### EVALUATION CRITERIA

The following elements will be the primary consideration when evaluating proposals in response to this RFP.

- Completeness of all required elements.
- Experience with similar projects.
- Vendor's technical expertise relevant to the stated requirements of the RFP.
- Vendor's proposed methodology and ability to complete the activities within the set timelines.
- Overall cost of the vendor's proposal and best value for money.

### SELECTION PROCESS

No proposal development costs shall be charged to the NDC Partnership (NDCP); all related expenses are to be borne by the bidders. NDCP may award the bidder offering the best value for money without discussion. However, NDCP reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range. NDCP may, at its discretion and without explanation to the prospective vendors, choose to discontinue this RFP without obligation to such prospective vendors or make multiple awards under this RFP.

## TIMELINE

The vendor procurement for this RFP will follow the below timeline (all dates are considered by 11:59 pm (CEST). **The deadline for the application and submission of all supporting materials is July 15 2024.** All questions to the RFP should be sent to Eszter Mogyorósy ([Eszter.Mogyorosy@ndcpartnership.org](mailto:Eszter.Mogyorosy@ndcpartnership.org)) by 8 July 2024. Answers to RFP questions will be shared with all parties who have asked questions or otherwise expressed interest in submitting a proposal.

### Proposal submission

All proposals must be submitted by 15 July 2024 11:59 pm (CEST) to Eszter Mogyorósy ([Eszter.Mogyorosy@ndcpartnership.org](mailto:Eszter.Mogyorosy@ndcpartnership.org)). Please use the following format for the email subject line: Vendor Name\_Taskforce on Access to Climate Finance\_Annual Report and Methodology.

All applications must be submitted electronically.