

Project Information Note (PIN)

Fact Sheet

Context

The Project Information Note (PIN) is an initiative of the NDC Partnership (“Partnership”) to give more exposure and promote climate change projects that are in line with the country’ NDC Partnership Plans, Request for Support Letters (RSLs)¹ or other NDC planning documents that the country prepares with support from the Partnership. Its main purpose is to attract financing for the NDC projects from the Partnership’s members, partners and beyond.

The NDC Partnership Plans and RSLs include projects that address climate change in line with a country’s development priorities. However, these tools may not provide sufficient project related information. As per request of the members of the Partnership in the past, the PIN will expand on this information, providing potentially interested financial institutions, both public and private, national and international, with the necessary content so they can further pursue the projects. Its format is inspired by “teasers”- commonly used for transactions in the financial world and it should be considered as a discussion starter, rather than a deal closure tool.

On an annual basis, 15 PINs are proposed to be developed by the Support Unit of the Partnership. Any member of the Partnership can take the lead in developing these.

Selection Criteria

The following are some of the criteria to be considered in the selection process:

- projects that are in line with the country’ NDC Partnership Plans, RSLs or any other NDC planning documents that a country prepares with support from the NDC Partnership;
- projects considered priority for the government and aligned with national or sectorial plans and investment priorities;
- total project cost of equal or more than US\$10 million. For SIDS and LDC, smaller projects may be considered, based on requests from governments;
- preference for projects with strong component of private sector exposure. However, if the country requires PINs for government implemented projects, they will also be considered²;
- preference for projects with significant component of non-grant financing or financing blended with grant.
- preference for projects that are in the feasibility stage; and
- preference for projects that can demonstrate scalability and replicability.

¹ The Partnership Plan designed to accelerate the implementation of the Country’s Nationally Determined Contribution (NDC). It matches needs identified by country governments with resources from other Partnership members and relevant stakeholders. The RSL is a letter requesting in-country support from the Partnership, thus initiating the Partnership engagement with the country.

² The project can be executed by the private sector as a government contractor.

Content and Format

The PIN has two major components: one that is more transaction oriented, related specifically to the project and its economic return, and the other describing the objective, rationale, benefits, and gender responsiveness of the project, highlighting its social, climate, environmental, and gender impact . .

The transaction-oriented part of the PIN consists of the following sections:

Overview: gives the context and background of the project, including a discussion of the related sector, in which the project originates.

Project Description: describes the project with a certain level of detail so that a potential investor can have a clear picture of the project (type, main equipment, technology, process, volumes, capacity, location, etc.). If the project includes several components, each component should be described.

Strategic Fit: describes how aligned the project is with government strategy and policies, including NDC, and how it contributes to implement them.

Project Implementation Plan: describes the implementation time and structure of the project. If the project is to be developed in phases, this should be explained.

Project Cost: it should include a table with the estimated project cost (e.g.: design, construction, equipment, working capital, contingencies) and the required explanation.

Initial Financial Option: it should include a table with the finance instruments required to finance the project and description of rational and potential financing sources³.

Potential Risks and Mitigation: describes the most relevant risks and mitigation instruments available.

Incentives for Private Sector Investment: attracting private financing, via blending, for the projects is critical to delivering the NDCs. The purpose of this section is to discuss how the project can be attractive to the private sector.

The content can be adjusted based on templates of members, subject to approval of the focal points of the Partnership.

Roles

The government will present to the Partnership the projects that it considers priority, provide the project information, and indicate what support it expects from the Partnership in the selection and refinement of the projects. The selection will be in line with needs expressed in the RSLs and Partnership Plans. Once initial ideas have been identified, the SU will organize periodic briefing calls for the members of the Partnership to gauge their support in developing the PINs. The SU and/or member, under the direction of the government, can also contribute to refinement of the project concept to make it more attractive to obtain financing.

The government will present to the Partnership the projects that it considers priority, provide the project information and indicate what support it expects from the Partnership in the selection and refinement of the projects. Once a PIN is developed and approved by the government, the SU/member will circulate the PIN amongst the broader Partnership members and follow up accordingly using the Partnership's country

³ In case this information is not available because the project is in an early stage, it should be indicated in the PIN

engagement processes. A “Call to Pitch” will be organized by the SU inviting all members of the Partnership, whereby the governments can present their PINs for further development and financing.

Circulation and Follow up

The PIN will be circulated at four levels:

- included in the Country Engagement Opportunities Update (CEOEU) with a reference in the document and as a link to the PIN;
- targeted outreach to the Partnership network and beyond;
- highlighting them during the monthly/quarterly coordination calls with Implementing and Development Partners; and
- presenting the PINs by the governments in member organized investment forums (national, regional, international).