

Becoming A Member of the NDC Partnership

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INTRODUCTION

The NDC Partnership is open to countries, international institutions, and civil society organizations that are committed to ambitious implementation of Nationally Determined Contributions (NDCs) under the Paris Agreement and the 2030 Sustainable Development Goals.

The NDC Partnership has over 200 members, including developed and developing countries in all regions of the world, as well as major international institutions and non-state actors. Membership is voluntary, and by joining the NDC Partnership members gain access to a global network of knowledge and resources to support their work in climate action. The Partnership’s uniquely flexible platform provides members with the opportunity to achieve greater synergies and identify options for stronger, more ambitious climate action through collaboration, shared learning, support coordination, and the alignment of national and subnational initiatives.

CONTACT THE PARTNERSHIP

The NDC Partnership is eager to engage with governments and institutions around the world to advance global climate goals. To submit materials for membership, please contact supportunit@ndcpartnership.org.

For further questions regarding the NDC Partnership or membership, please contact Tori Okner, Head of Outreach and Governance, at tori.okner@ndcpartnership.org.

COUNTRY MEMBERS

The NDC Partnership welcomes all countries that are committed to ambitious NDC implementation and long-term, climate-resilient, low-emission development to become members. Country members are expected to support the Partnership by engaging senior officials as Focal Points, sharing information on existing in-country initiatives and coordination efforts, and contributing to the development of aligned and tailored NDC implementation and enhancement processes.

Submit a Letter of Interest

To become a member, countries must submit a brief letter of interest addressed to the NDC Partnership and its Co-Chairs:

- **Senator the Honourable Matthew Samuda**, Minister without Portfolio in the Ministry of Economic Growth and Job Creation of Jamaica.
- **The Right Honourable Alok Sharma MP**, President of the COP26 Climate Change Conference.

The letter should express support for the [Partnership's Guiding Principles¹](#) and a desire to become a member. The letter should be signed by the Ministers of both the Climate or Environment Ministry as well as the Finance or Planning Ministry.

To facilitate communication, the letter should also officially assign two senior officials as Focal Points for the Partnership, one from the Climate or Environment Ministry and one from the Finance or Planning Ministry. Focal Points serve as the primary points of contact between the government and the NDC Partnership, through its Support Unit. The letter should be sent to supportunit@ndcpartnership.org.

Membership Review Timeline

Materials are reviewed by the Support Unit and approved by the NDC Partnership's Co-Chairs. The initial process will take two to three weeks to allow the Co-Chairs adequate time for review.

¹ See Annex 1

INSTITUTIONAL MEMBERS

The NDC Partnership welcomes all international institutions, multilateral banks and bilateral development agencies² that are committed to ambitious NDC implementation to become members. Organizations that drive the development and delivery of large-scale global or national initiatives to provide in-country support, and/or provide infrastructure financing are encouraged to submit a letter of interest for institutional membership. Institutional members are expected to contribute technical expertise and implementation capacity, share information about support initiatives and country programs, and demonstrate early engagement in pipeline and project development.

The Partnership welcomes multilateral banks and institutions and bilateral development agencies that^{3, 4, 5}:

- Exist as an independent entity or are managed as an independent financing facility;
- Have a board or governing body that is comprised solely of governments;
- Governments hold ongoing responsibility for its funding and/or capitalization; and
- Are chartered or mandated to deliver services to governments in the areas of development or climate and seeks to advance a program of work in alignment with the NDC Partnership.

Submit a Letter of Interest

To become a member, institutions must submit a brief letter of interest to the NDC Partnership and its Co- Chairs:

- **Senator the Honourable Matthew Samuda**, Minister without Portfolio in the Ministry of Economic Growth and Job Creation of Jamaica.
- **The Right Honourable Alok Sharma MP**, President of the COP26 Climate Change Conference.

The letter should express support for the [Partnership's Guiding Principles](#)⁶ and a desire to become a member. The letter should be signed by a senior representative who is empowered to commit the institution to membership.

To facilitate communication, the letter should officially assign one Focal Point for the Partnership going forward and can also indicate an additional working level point of contact if needed. The letter should be sent to supportunit@ndcpartnership.org.

² To establish a shared understanding of a “bilateral development agency” and propose a framework for membership eligibility, using widely accepted OECD terminology, the Partnership will use the following definition: “A bilateral development agency is one which provides Official Development Assistance (ODA) flows directly from a donor country to a recipient country.”

³ We request coordinated representation and input from members representing a single government on NDC Partnership governance matters. Bilateral development agencies may not sit on the Steering Committee. This limitation ensures a government and its respective agency may not both hold decision-making power.

⁴ Only bilateral development agencies from member countries are eligible for membership.

⁵ Non-profit seeking enterprises that are recognized as an [Intergovernmental Organization by the UNFCCC](#), that approach the Partnership to inquire about membership, will be considered for Institutional Membership.

⁶ See Annex 1

For bilateral development agencies, the letter must be accompanied by an expression of consent from the supporting government focal points which recognizes the applicant serves as a bilateral development agency on its behalf.

Membership Review Timeline

Materials are reviewed by the Support Unit and approved by the NDC Partnership's Co-Chairs. The initial process will take two to three weeks to allow the Co-Chairs adequate time for review.

ASSOCIATE MEMBERS

The Partnership welcomes membership for all non-state actors that:

- Do not engage in profit-seeking enterprise;
- Exist as independently registered legal entities;
- Have a minimum of 10 permanent staff⁷;
- Have a mission to pursue climate action and support a broader transition towards sustainable development as defined by either an explicit mission statement or with active climate and sustainable development programming; and
- Currently support at least three NDC Partnership country members in climate action and development activities, demonstrating the capacity to support the membership regionally and globally.

Associate members will have access to all knowledge products and tools shared within the NDC Partnership and opportunities to contribute to their development and review, receive regular updates about NDC Partnership activities and opportunities to engage in global, regional, and country-level activities. Associate members will also receive access to information on needs and requests emerging from country partners for assistance. Associate members are expected to share information and experiences with the wider Partnership and coordinate with new and ongoing engagement processes wherever possible.

Submit a Letter of Interest

To become a member, non-state actors must submit a brief letter of interest to the NDC Partnership Co-Chairs:

- **Senator the Honourable Matthew Samuda**, Minister without Portfolio in the Ministry of Economic Growth and Job Creation of Jamaica.
- **The Right Honourable Alok Sharma MP**, President of the COP26 Climate Change Conference.

The letter should:

- Confirm the organization does not engage in profit-seeking enterprise;
- Confirm the organization's legal status and number of permanent staff meet the stated criteria;
- Share the organization's mission or relevant programming;
- Reference the country members of the NDC Partnership in which the organization is currently active; including a brief description of country programming;
- Name the country members that support the application,
- Express support for the [Partnership's Guiding Principles⁸](#); and
- Express how the organization hopes to contribute to the work of the Partnership.

Potential associate members are also requested to forward a statement of support for their

⁷ Exceptions can be made for network organizations, recognizing that the size of their secretariat may not reflect their scope of impact.

⁸ See Annex 1

membership from two current NDC Partnership country members.

To facilitate communication, associate members are requested to nominate a Focal Point for their organization who can serve as the primary senior contact point of engagement with the NDC Partnership. The letters should be sent to supportunit@ndcpartnership.org.

Membership Review Timeline

Materials are reviewed by the NDC Partnership's Steering Committee for annual terms that are renewed each calendar year. The renewal process will take place during the month of January each year, regardless of the original membership date.

The initial process will take two to three weeks to allow the Steering Committee adequate time for review.

ANNEX 1: GUIDING PRINCIPLES

1. SUPPORT COUNTRY-DRIVEN PROCESSES

Ensure that support provided at global and national levels aligns with and responds to developing countries' priorities and requirements.

2. PROMOTE LONG-TERM CLIMATE ACTION

Encourage national actions that align with the goals of the Paris Agreement and assist in developing mid-century long-term strategies.

3. ENHANCE EFFICIENCY AND RESPONSIVENESS

Improve the efficiency of new and existing initiatives, minimizing duplication and maximizing synergies with other partnerships and networks.

4. BUILD IN-COUNTRY CAPACITY

Provide opportunities for enhancing and strengthening institutional and endogenous capacity in developing countries.

5. IMPROVE COORDINATION

Enhance coordination of NDC-related activities at global and country level, including in collaboration with existing coordination mechanisms.

6. ENHANCE INTEGRATION INTO NATIONAL PLANNING

Support the integration of NDC implementation into national planning and decision-making processes.

7. ADVANCE ADAPTATION AND MITIGATION

Advance the adaptation and mitigation objectives of developing countries and the synergies between these objectives.

8. ALIGN DEVELOPMENT AND CLIMATE CHANGE

Ensure climate change and sustainable development agendas support each other, including in finance agendas.

9. SUPPORT MULTI-STAKEHOLDER ENGAGEMENT

Promote engagement from multiple stakeholders across ministries, institutions and non-state actors.

10. PROMOTE GENDER EQUALITY

Promote gender equality and considerations in all aspects of the Partnership's work and activities.