**STEPS**

1. Understand the steps to access

All readiness funding requests must be initiated by a developing country NDA or focal point. This is the case whether the support will directly benefit the developing country NDA, or if it is to support a Direct Access Entity. The funding itself can be managed by different bodies depending on the type of support requested. These may be the NDA itself, or by a delivery partner. The delivery partner may be a direct access accredited entity, a Direct Access Entity that aims to become accredited to the Fund, or another body. A completed readiness template and readiness budget and procurement plan should be submitted to the GCF Secretariat by the NDA. It can be submitted by email to countries@gcfund.org.

Readiness templates and budget and procurement planning documents can be found [here](#).

**Actions:** Readiness proposal and budget and procurement plan submitted. GCF Readiness support received

**Actors:** Developing country NDA/Focal Point; Direct access accredited entity; GCF Secretariat
2 Know what activities are eligible for readiness support

The nominated NDA, Focal Point and/or Direct Access Entities must identify and prioritize activities based on the GCF’s eligibility criteria for this funding envelop.

Find an overview of activities eligible for GCF Readiness support here.

Actions: GCF Readiness support received by meeting eligibility requirements

Acre: NDA, Focal Point and/or Direct Access Entities

3 Become an accredited entity

Organizations seen to have specialized capacities in driving climate action may apply to become GCF Accredited Entities. They can be private, public, non-governmental, sub-national, national, regional or international bodies.

Find out more about the accreditation process and
how to become an accredited entity here.

Actions: Accreditation

Actors: Public, non-governmental, sub-national, national, regional or international bodies

4 Develop a readiness proposal

National Designated Authorities, focal points, and direct access entities can access resources to help build their capacity to access climate finance.

Find an overview of GCF Readiness Programme here, and the steps for developing a readiness proposal here.

Actions: GCF Readiness proposals developed and approved

Actors: NDA, Focal Point and/or Direct Access Entities